



**AGENDA
CITY COMMISSION MEETING
WEDNESDAY, MARCH 22, 2023
CITY HALL | 130 N. NOTTAWA ST.
WIESLOCH RAUM**

REGULAR MEETING 6:00 P.M.

1. CALL TO ORDER BY MAYOR
2. PLEDGE OF ALLEGIANCE
3. INVOCATION
4. ROLL CALL
5. PROCLAMATIONS / PRESENTATIONS
6. VISITORS – (Public comments for items not listed as agenda items)
7. APPROVAL OF AGENDA
8. APPROVAL OF CONSENT AGENDA
 - A. Action of Minutes of Previous Meetings
 - **APPROVE** the minutes from the March 8, 2023 work session as presented.
 - **APPROVE** the minutes from the March 8, 2023 regular meeting as presented.
 - B. Pay Bills
 - **AUTHORIZE** the payment of the City bills in the amount of \$1,409,520.32 as presented.
 - C. Community Easter Hunt
 - **APPROVE** the Community Easter Egg Hunt on April 8, 2023 as presented.
 - D. Board Resignations
 - **ACCEPT** the resignations of Joyce Haas from the Sturgis District Library Board and Roxanne Persing from the DDA Board of Directors and **SEND** letters of recognition for their service.
9. UNFINISHED BUSINESS
 - A. Mowing Bids – Rick Miller
10. NEW BUSINESS
 - A. Continuing Care Retirement Community Liquor License – Andrew Kuk
 - B. Urban Chickens Discussion – Andrew Kuk
 - C. Budget Amendments – Holly Keyser
 - D. 2nd Precinct Commissioner Vacancy – Kenneth Rhodes
11. COMMISSIONER / STAFF COMMENTS
12. ADJOURN

Manager's Report

MARCH 22, 2023



Submitted by:

A handwritten signature in black ink, appearing to read "Andrew Kuk".

Andrew Kuk
Interim City Manager

8. Consent Agenda

Proposed Motion:

Move that the Sturgis City Commission APPROVE/DENY the Consent Agenda for March 22, 2023 as presented.

Staff Recommendation:

APPROVE

8A. Action of Minutes of Previous Meetings

Consent Agenda Motion:

APPROVE the minutes from the March 8, 2023 work session as presented.

Consent Agenda Motion:

APPROVE the minutes from the March 8, 2023 regular meeting as presented.

8B. Pay Bills

Consent Agenda Motion:

AUTHORIZE the payment of the City bills in the amount of \$1,409,520.32 as presented.

8C. Community Easter Egg Hunt

Zach Hayden from ATA Excellence Martial Arts is requesting use of Thurston Woods Park for a free Community Easter Egg Hunt on April 8th, 2023. They are requesting use of one pavilion as a check in area. They will advertise time slots and pre-registration will be required for the event.

Staff made contact with the contractors for the splash pad project to ensure there would be no conflict with the event and the start of their work. Contractors plan to begin mobilizing April 10th.

Consent Agenda Motion:

APPROVE the Community Easter Egg Hunt on April 8, 2023 as presented.

8D. Board Resignations

Joyce Haas and Roxanne Persing have submitted their resignation from the Sturgis District Library Board and the DDA Board of Directors, respectively. These vacancies will be advertised.

Consent Agenda Motion:

ACCEPT the resignations of Joyce Haas from the Sturgis District Library Board and Roxanne Persing from the DDA Board of Directors and SEND letters of recognition for their service.

9. Unfinished Business

A. Mowing Bids

Staff: Rick Miller

As presented at the March 8th City Commission meeting, contracts for mowing and trimming maintenance for both the Department of Public Services and the Electric Department expired at the end of the 2022 mowing season. Bid packets were assembled and sent to bidders in February. The bid requested costs for mowing services and leaf removal services at City-owned properties for a period of 3 years: 2023, 2024, and 2025.

Leaf removal was included for the first time in this year's bid as an option. Staff requested a fixed-cost bid for leaf pickup services as an option to be exercised. This portion of the bid would only be exercised and the associated costs incurred if it becomes necessary.

Eight contractors submitted bids and six different bidders submitted low bids for the sites to be mowed. Contractors submitted bids on a per-mowing basis. For three Electric sites bids were also requested for fertilizing, weed control, and grub treatments; bid costs were requested on an annual basis for these services. The bid data is included in your packet in the mowing bid comparison spreadsheets.

Following the last meeting, staff prepared additional information for the Commission on the history of the mowing bid process, costs, and parks and cemetery staffing, as well as information on the estimated annual cost to mow as projected from the per-bid costs.

In early 2011 the City began looking at the possibility of contracting some mowing services. At the time it was decided that staff should send out a request for proposals for the mowing of several specific sites. Contractors were asked to provide pricing to mow each individual site one time. The intent was to request contractor services on an as-needed basis. The proposal was based on a maximum

of (5) requests for mowing during the 2011 season. Ultimately, no request to contractors was made during the 2011 mowing season.

In 2012 staff was asked to receive bids for the mowing maintenance of some previously selected green space sites located within the city limits in an effort to compare City costs to contractor prices. In the bid, contractors were asked to provide pricing for the 2012 and the 2013 mowing season. Bids requested at that time were by site for the entire season. Costs were compared on an annual basis. After receiving bids and comparing costs staff found that for 10 of the 30 sites contractor prices were lower than the City's costs for mowing. The City Commission voted to approve contracts with three separate contractors to mow those sites, but elected to offer contracts for the 2012 mowing season only, with the intention bid out mowing again in 2013 if contractors performed favorably and provided services that met expectations.

The first time multiple year contracts were awarded for mowing services by the City Commission was in 2013-2014. The bid process was repeated for the 2015-2016 mowing seasons. During these bid processes, bids were still being compared on an annual basis. City staff made changes to the way time was being tracked so it would be easier to compare City mowing costs per-site in future years.

In 2017 the City switched to a three-year contract and combined the Electric mowing with the DPS Mowing. The majority of the DPS mowing sites for which the City requested pricing remained the same. In the bid documents for 2017-2019 we asked for pricing on a per mow basis for all sites.

The 2020 bid package was basically the same with the addition of some City Subdivision II sites. For the 2022 mowing season, the low bidder for mowing Memorial Park and the Doyle Center was Great Lakes Lawnscape. They let the City know early on in 2022 they would no longer be mowing. Price quotes for mowing of those sites were requested from contractors who currently had contracts with the City and only Ricketts responded. Their bid was significantly higher than the previous amount so the sites were publicly bid. Due to the high volume of work and increasing difficulty to find seasonal staffing at the Cemetery & Parks Department the City also bid the mowing of Franks Park, Wall Fields,

Spence Softball Complex, and the field prep/maintenance at Spence. Grasshopper Lawn Care was the low bidder for Memorial Park and the Doyle Center and New Creations Landscape was low bidder for Wall fields. City costs for mowing of Franks Park and Spence Softball Complex, as well as field prep at Spence Softball Complex were significantly less than contractor pricing. For that reason they were not recommended for mowing by others.

The 2023 mowing bid is a continuation of this same process. The goal since this process was started has been to create additional time for Cemetery and Parks staff to work on additional projects. Their workload is tremendous. Mowing and maintaining the cemeteries, parks and associated green spaces, park play equipment, athletic fields, islands and bulb outs in the downtown, the Depot & Freight house, in addition to special projects and assistance with community events all require additional time. Compounding issues such as dealing with inclement weather, staffing, mechanical issues, and time constraints are not new. Contracting out a portion of the mowing is one the department has been able to free up hours for staff to work on other projects and tasks.

Included in your packet is a new mowing history spreadsheet with data from 2012 through the current recommended bids that shows pricing as well as whether sites were City mowed or contractor mowed. To compare the costs over time, 2017-2025 costs have been converted from their as-bid per-mow cost to annual costs using an assumed number of mows per-year.

Also included in your packet is a spreadsheet identifying parks and cemetery staffing from fiscal year 2011 through fiscal year 2022. Full time staff are identified as well as total full-time equivalent staffing for the department.

In reviewing cost history and the most current round of bids, staff re-evaluated three DPS mowing sites: Memorial Drive/Nottawa ROW, the Paramount Site, and the N. Jefferson Retention Basin. All three were mowed by City staff in 2020-2023, but had not been evaluated against the City cost to mow. After completing this comparison, it has been determined that the Memorial Park site should be retained by City staff, as the per-mow cost for this site is less than the contractor's

bid price. The other two sites continue to be recommended for contracting out. An updated version of the bid tab for DPS mowing is included in your packet.

The revised list of contractors being recommended to the Commission for mowing contracts (DPS and Electric) for the 2023, 2024, and 2025 mowing seasons are:

- **Cutter's Edge Lawn Care & Maintenance LLC.** – 20 sites in 2023, 19 sites in 2024, 23 sites in 2025
- **Grand Impressions Property Maintenance** – 1 site in 2023, 2024, 2025
- **New Creations Landscape** – 1 site in 2023, 2024, 2025
- **Rickett Lawn Care** – 14 sites in 2023, 15 sites in 2024, 12 sites in 2025
- **Straight Line Mowing** – 1 site in 2023, 2024
- **Total Property Management** – 6 sites in 2023, 2024, 2025

Contractors being recommended for as-needed leaf pickup services for the 2023, 2024, and 2025 season are:

- **Cutter's Edge Lawn Care & Maintenance LLC.** – 14 leaf pickup sites in 2023, 2024, and 2025
- **Grasshopper Lawn Care** – 2 leaf pickup sites in 2023, 2024, and 2025
- **Rickett's Lawn Service** – 9 leaf pickup sites in 2023, 2024, and 2025

Proposed Motion:

Move that the Sturgis City Commission APPROVE/DENY the DPS mowing bids for trimming and maintenance of City properties for 2023, 2024, and 2025 from Cutter's Edge Lawn Care & Maintenance LLC, New Creations Landscape Management, Rickett's Lawn Service, Straight Line Mowing, and Total Property Management as presented.

Proposed Motion:

Move that the Sturgis City Commission APPROVE/DENY the electric mowing bids for trimming and maintenance of City properties for 2023, 2024, and 2025 from Cutter's Edge Lawn Care & Maintenance LLC, Grand Impressions, New Creations Landscape Management, Rickett's Lawn Service, and Total Property Management as presented.

Proposed Motion:

Move that the Sturgis City Commission APPROVE/DENY the bids for as-needed leaf pickup service of City properties for 2023, 2024, and 2025 from Cutter's Edge Lawn Care & Maintenance LLC, Grasshopper Lawn Care, and Rickett's Lawn Service as presented.

Staff Recommendation:

APPROVE, APPROVE, and APPROVE

Included in your packet:

1. Updated DPS Mowing Bid Recommendations
2. DPS Leaf Pick-Up Bid Recommendations
3. Electric Mowing Bid Recommendations
4. Mowing Contract Historical Data
5. Parks-Cemetery Staffing History

10. New Business

A. Continuing Care Retirement Community Liquor License

Staff: Andrew Kuk

Tim Stoll, Executive Director of Thurston Woods Village, recently approached City staff regarding their intent to apply for a special liquor license. Under State law, a continuing care retirement community such as Thurston Woods is eligible to apply for a license to serve/sell alcohol to their residents and guests.

The license allows the facility to sell at retail and serve on premises beer, wine, mixed drinks, and/or spirits for consumption by a resident or bona fide guests of a resident. Thurston Woods anticipates using the license for social hours on their campus, possibly during resident meals, and for special events like their 70th Anniversary Dinner.

State law limits the number of licenses issued state-wide to 25 total, 20 under the category of facility for which Thurston Woods qualifies. Currently there are six available licenses.

As part of the application for the special license, the “Local Government Organization”, in this case the City, must recommend the application be considered for approval. Included in your packet is the local government approval form which would be filled out and submitted, as well as a copy of the State law regarding nonpublic continuing care retirement center liquor licenses.

Proposed Motion:

Move that the Sturgis City Commission RECOMMEND/NOT RECOMMEND the application of Thurston Woods Village, 307 N. Franks Ave., for a nonpublic continuing care retirement center liquor license be considered for approval by the Michigan Liquor Control Commission.

Staff Recommendation:

RECOMMEND

Included in your packet:

1. Nonpublic continuing care retirement center liquor license law
2. Michigan Liquor Control Local Government Approval form

10. New Business

B. Urban Chickens

Staff: Andrew Kuk

At the previous City Commission meeting, Commissioners requested information on past work done on the topic of urban chickens and to put the topic on the agenda for this meeting for further discussion.

The issue of urban chickens was originally discussed in 2011. Further discussion came in 2021, when the City Commission and Planning Commission both looked into the topic and whether to do additional work on the subject. Ultimately at the September 20th, 2021 City Commission meeting there was not consensus to refer the matter back to the Planning Commission for review.

Included in your packet is information from previous work done on this topic in 2011 and 2021. This includes meeting minutes from 2011 Planning Commission and City Commission meetings discussing the topic, a proposed ordinance from 2011, a City staff report to the Planning Commission from 2021, and summary information regarding ordinances from other communities compiled in 2021.

Included in your packet:

1. 7-20-2021 Planning Commission Staff Report
2. 2011 Planning Commission Meeting Minutes
3. 2011 City Commission Meeting Minutes
4. Proposed Ordinance – 2011
5. City of Ann Arbor Ordinance
6. City Ordinance Comparisons
7. Sample Permit Applications

10. New Business

C. Budget Amendments

Staff: Holly Keyser

Included in your packet is a memo from City Controller Holly Keyser regarding budget amendments for Fiscal Year 2022-2023. In accordance with the Uniform Budgeting and Accounting Act, governmental funds need to be amended to reflect changes in the expected revenue and operating expenditures incurred in the 2022-2023 fiscal year, as compared to those originally estimated.

Proposed Motion:

Move that the Sturgis City Commission APPROVE/DENY the Budget Amendments for Fiscal Year 2022-2023 as presented.

Staff Recommendation:

APPROVE

Information Included in Packet:

1. Budget Amendment Memo

10. New Business

D. 2nd Precinct Commissioner Vacancy

Staff: Kenneth Rhodes

The City Commission Procedural Policy outlines the steps to fill the upcoming 2nd Precinct Commissioner vacancy. The advertisement would be placed on the City's website and Facebook page and sent to area media. It would ask applicants to ensure that they are a registered voter of the 2nd Precinct, provide information such as their name, address, employer, and submit a short essay expressing their reasons for seeking appointment.

The announcement of Comm. Klinger's resignation has already been in the media, so setting a deadline of Thursday, April 6th, 2023 should be adequate. The City Commission would conduct interviews of applicants at a work session prior to the regular meeting on Wednesday, April 12th. The selection of the new Commissioner would then take place at the next meeting on April 26th, with an effective date of May 1st. The selected applicant's first regular meeting would be May 10th.

If there are any changes to this suggested schedule, they should be made at this meeting.

Noteworthy Meetings / Events

- Doyle Board Meeting | March 6th
- Township Supervisor's Meeting | March 8th
- SIA/EDC/BRA/LDFA Meeting | March 9th
- Keith Skaggs Retirement Party | March 10th
- Styrofoam Recycling | March 11th
- Bourbon, Bacon & Blues Planning Meeting | March 14th
- Downtown Parking Lot #6 Public Meeting | March 16th

Upcoming Events

- Winter Wine Down / Art Auction | Downtown | 5:30pm-9:00pm | March 24th
- An Evening with Jamie Drake | SYCA | 7:30pm | April 13th
- MML Capital Conference | April 19th
- Spring Food & Flower Fest | Downtown | 5:30pm-9:00pm | April 28th

**City of Sturgis
City Commission
Regular Meeting**

Agenda Item 8A

WORK SESSION - STURGIS CITY COMMISSION
WEDNESDAY, MARCH 8, 2023
WIESLOCH RAUM – CITY HALL

Mayor Mullins called the meeting to order at 5:10 p.m.

Commissioners present: Bir, Smith, Harrington, Hile, Perez, Vice-Mayor Miller, Mayor Mullins
Commissioners absent: Klinger, Kinsey

Also present: Interim City Manager, City Controller, Public Safety Director, City Clerk

Public Safety Director Ryan Banasak and City Controller Holly Keyser provided information on the experience to date of the ambulance service, including run volume, staffing, response times, billing and collections. Discussion followed.

The meeting was adjourned at 6:00 p.m.

Kenneth D. Rhodes, City of Sturgis Clerk/Treasurer

REGULAR MEETING - STURGIS CITY COMMISSION
WEDNESDAY, MARCH 8, 2023
WIESLOCH RAUM – CITY HALL

Mayor Mullins called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was said by all present.

The Invocation was given by Vice-Mayor Miller.

Commissioners present: Bir, Klinger, Smith, Harrington, Hile, Perez, Vice-Mayor Miller, Mayor Mullins

Commissioners absent: Kinsey

Also present: City Attorney, Interim City Manager, City Controller, Public Safety Director, Facilities Manager, City Engineer, City Clerk

Moved by Comm. Hile and seconded by Comm. Smith to approve the agenda as presented.

Voting yea: Eight Voting nay: None Absent: Kinsey MOTION CARRIED

Moved by Comm. Hile and seconded by Comm. Smith to approve the Consent Agenda of March 8, 2023 as presented.

8A. Action of Minutes of Previous Meetings

- APPROVE the minutes from the February 22, 2023 regular meeting as presented.
- APPROVE the minutes from the February 27, 2023 special meeting as presented.

B. Pay Bills

- AUTHORIZE the payment of the City bills in the amount of \$2,234,305.44 as presented.

C. 2023 Trinity Lutheran Cross Walk

- APPROVE the requests for the 2023 Trinity Lutheran Church Cross Walk as presented.

D. Thurston Woods “This is How I Roll” Awards Show & Swap Meet

- APPROVE the 2023 Thurston Woods “This is How I Roll” Awards Show & Swap Meet as presented.

Voting yea: Eight Voting nay: None Absent: Kinsey MOTION CARRIED

Interim City Manager Andrew Kuk provided information on bathrooms that will be a part of the splashpad project. Discussion followed including the possible addition of elements in the bathrooms.

Moved by Comm. Hile and seconded by Comm. Perez to approve the purchase from QPI for a precast restroom facility as presented in the amount of one hundred and fifty thousand, five hundred dollars (\$150,500.00) and authorize Interim City Manager Andrew Kuk to sign all necessary documents.

Voting yea: Seven Voting nay: Smith Absent: Kinsey MOTION CARRIED

Mayor Mullins explained that the interviews for City Manager took place on February 27, 2023, which included only Andrew Kuk, after the other applicant dropped out of consideration that morning. Commissioners expressed support of Mr. Kuk and commended him on his interview. Comm. Perez also expressed support for Mr. Kuk but explained that he had concerns about the process because of the lack of other candidates to be interviewed.

Mayor Mullins read a letter of support for Mr. Kuk from Comm. Kinsey.

Moved by Comm. Miller and seconded by Comm. Hile to extend a conditional offer of employment to Andrew Kuk for the position of City Manager and direct City Attorney TJ Reed to oversee the negotiation of a contract along with the Mayor and Mr. Kuk.

Voting yea: Seven Voting nay: Perez Absent: Kinsey MOTION CARRIED

Mr. Kuk thanked the Commission for their support and explained that it was his intent to accept the offer.

DPS Director Rick Miller provided information on the bids received for mowing services. Extensive discussion followed including the need for the outsourcing of mowing services, staffing levels, and related issues.

The contractors being recommended to the Commission for mowing contracts for the 2023, 2024, and 2025 mowing seasons are:

- Cutter's Edge Lawn Care & Maintenance LLC. – 20 sites in 2023, 19 sites in 2024, 23 sites in 2025 plus 14 leaf pickup sites in 2023, 2024, and 2025
- Grand Impressions Property Maintenance – 1 site in 2023, 2024, 2025
- New Creations Landscape – 2 sites in 2023, 2024, 2025
- Rickett Lawn Care – 14 sites in 2023, 15 sites in 2024, 12 sites in 2025
- Straight Line Mowing – 1 site in 2023, 2024
- Total Property Management – 6 sites in 2023, 2024, 2025

Moved by Comm. Hile and seconded by Comm. Miller to accept the bids for Mowing / Trimming / Leaf Removal at City Owned Properties as presented.

Voting yea: Smith, Hile, Miller, Mullins

Absent: Kinsey

Voting nay: Bir, Klinger, Harrington, Perez

MOTION DEFEATED

City Staff will prepare additional materials for the next meeting including City costs, separate motions for different services, and estimated costs.

City Engineer Barry Cox provided information on the bids to complete water main and sanitary sewer extensions between Kitson Avenue and N. Nottawa Street (M-66). Discussion followed.

Moved by Comm. Klinger and seconded by Comm. Perez to recommend the bid from Parrish Excavating, Inc. of Quincy, Michigan for the Bullard Industrial Park Utility Extension project in the amount of four hundred fourteen thousand, three hundred, fifty-one dollars (\$414,351.00) to the LDFA.

Voting yea: Eight

Voting nay: None

Absent: Kinsey

MOTION CARRIED

City Engineer Barry Cox provided information on F&V Task Order 10a to complete the design of the Phase 1 improvements identified in the study to examine utility improvements in advance of the MDOT's planned road rehabilitation projects on M-66. Discussion followed.

Moved by Comm. Klinger and seconded by Comm. Smith to approve Task Order #10a with Fleis and VandenBrink Engineering, Inc. for M-66 Utility Improvements Phase 1 design phase services in the amount of nineteen thousand dollars (\$19,000.00) and authorize Interim City Manager Andrew Kuk to sign all necessary documents.

Voting yea: Eight

Voting nay: None

Absent: Kinsey

MOTION CARRIED

City Engineer Barry Cox provided information on the section of South Nottawa between the brick portion and South Street and potential pavement markings. Currently, the drive lines have different widths due to a buffer lane only on the east side. The recommendation was to decrease the widths of both drive lanes to ten feet and create a buffer on both sides, which may allow room for bicycles. These would not be official bike lanes. Discussion followed.

The City Commission had consensus to approve the changes to the pavement markings on South Nottawa Street as presented.

Comm. Klinger announced his resignation from the City Commission for personal reasons. He explained that he would remain in his position through the second regular meeting in April.

The City Commission had consensus to bring back information related to a potential urban chicken ordinance at the next regular meeting.

Moved by Comm. Hile and seconded by Comm. Klinger to go into Closed Session for discussion of the potential purchase of property.

Voting yea: Bir, Klinger, Smith, Harrington, Hile, Perez, Miller, Mullins

Voting nay: None

Absent: Kinsey

MOTION CARRIED

Meeting recessed at 8:02 p.m.

Meeting reconvened at 8:35 p.m.

The meeting was adjourned at 8:35 p.m.

Kenneth D. Rhodes, City of Sturgis Clerk/Treasurer

**City of Sturgis
City Commission
Regular Meeting**

Agenda Item 8B

Date	Check#	Vendor	Vendor Name	Amount
Manual Checks				
03-03-2023	PR0604M	00061	CITY OF STURGIS PAYROLL	348,594.53
03-03-2023	T15580M	00062	CITY OF STURGIS-EMPLOYEE INS	71,717.92
03-03-2023	T15581M	05588	ALERUS FINANCIAL/MERS TRANSFER	2,946.80
03-03-2023	T15582M	00065	DOYLE MEMBERSHIP TRANSFER	2,707.28
03-03-2023	T15583M	00063	CITY OF STURGIS TAX TRANSFER	19,418.42
03-03-2023	T15584M	05123	COMERICA BANK-INST TRUST SERV	35,617.23
03-03-2023	T15585M	03229	CITY OF STURGIS-WORKERS COMP	3,187.34
03-03-2023	T15586M	00064	INTL CITY MGMT ASSOC RETR CORP	8,303.79
03-01-2023	T15587M	06290	MEDPRO WASTE DISPOSAL LLC	26.25
03-02-2023	T15588M	06327	GOVHR USA LLC	15,120.00
03-02-2023	T15589M	06327	GOVHR USA LLC	7,560.00
03-02-2023	T15590M	05892	PAYCOR	994.06
03-31-2023	T15591M	05033	HUNTINGTON NATIONAL BANK	134,481.25
03-27-2023	T15592M	04389	FRONTIER COMMUNICATIONS A	254.25
03-27-2023	T15593M	04389	FRONTIER COMMUNICATIONS A	51.87
03-27-2023	T15594M	04389	FRONTIER COMMUNICATIONS A	51.87
03-06-2023	T15595M	04197	MI PUBLIC POWER AGENCY	248,861.28
03-20-2023	T15596M	03770	MICHIGAN GAS UTILITIES	95.30
03-21-2023	T15597M	03770	MICHIGAN GAS UTILITIES	2,772.03
03-21-2023	T15598M	03770	MICHIGAN GAS UTILITIES	124.50
03-21-2023	T15599M	03770	MICHIGAN GAS UTILITIES	487.96
03-20-2023	T15600M	03770	MICHIGAN GAS UTILITIES	35.71
03-18-2023	T15601M	04389	FRONTIER COMMUNICATIONS A	604.00
03-12-2023	T15602M	02909	SPECTRUM	715.88
03-12-2023	T15603M	00512	CAMOCO FUEL SYSTEM	13,765.60
03-24-2023	T15604M	04389	FRONTIER COMMUNICATIONS A	53.36
02-17-2023	T15605M	04088	BLUE CROSS BLUE SHIELD OF MI	17,359.04
02-24-2023	T15606M	04088	BLUE CROSS BLUE SHIELD OF MI	125,091.22
03-09-2023	T15607M	00181	GORDON FOOD SERVICE	585.33
03-27-2023	T15608M	03770	MICHIGAN GAS UTILITIES	2,003.11
03-27-2023	T15609M	03770	MICHIGAN GAS UTILITIES	440.80
03-27-2023	T15610M	03770	MICHIGAN GAS UTILITIES	163.07
03-27-2023	T15611M	03770	MICHIGAN GAS UTILITIES	773.22
03-27-2023	T15612M	03770	MICHIGAN GAS UTILITIES	4,338.68
03-03-2023	T15613M	04088	BLUE CROSS BLUE SHIELD OF MI	27,747.48
03-01-2023	T15614M	06030	VERIZON CONNECT NWF INC	113.33
03-27-2023	T15615M	03770	MICHIGAN GAS UTILITIES	1,024.43
03-02-2023	T15616M	01127	STATE OF MICHIGAN	743.44
03-06-2023	T15617M	01127	STATE OF MICHIGAN	198.31
03-12-2023	T15618M	00449	CENTURY BANK & TRUST	3,402.13
03-10-2023	T15619M	04088	BLUE CROSS BLUE SHIELD OF MI	24,096.39
03-09-2023	T15620M	04524	ALERUS FINANCIAL	1,491.00
03-31-2023	T15621M	04389	FRONTIER COMMUNICATIONS A	105.22
03-22-2023	T15622M	03858	FARMERS STATE BANK	7,781.90
Automatic Checks				
03-22-2023	245518	00110	A & K PRINTING & POOLS	3,000.00
03-22-2023	245519	00275	A B'S GLOVE & ABRASIVES INC	122.20
03-22-2023	245520	05894	A MEREDITH SCHNEIDER CO LLC	16,844.12
03-22-2023	245521	04266	ABONMARCHE CONSULTANTS INC	2,876.25
03-22-2023	245522	00066	ACTION QUICK PRINT PLUS	282.00
03-22-2023	245523	06156	AGILE TICKETING SOLUTIONS LLC	500.70

Date	Check#	Vendor	Vendor Name	Amount
03-22-2023	245524	00332	ALEXANDER CHEMICAL CORP	96.25
03-22-2023	245525	00296	ALLEN EDWIN HOMES	51.46
03-22-2023	245526	06102	ALLIED FIRE SALES & SERVICE	456.00
03-22-2023	245527	00335	ALTEC INDUSTRIES, INC.	1,052.47
03-22-2023	245528	06119	AMAZON.COM SALES INC	2,817.55
03-22-2023	245529	00296	ANA MARIA JOVEL LEIVA	82.54
03-22-2023	245530	04982	ANCHOR SCIENTIFIC INC	594.15
03-22-2023	245531	02058	APWA, MICHIGAN CHAPTER - MPSI	190.00
03-22-2023	245532	00624	AQUA BLAST CARWASH SYSTEMS INC	256.00
03-22-2023	245533	03576	ARROW SERVICES INC	76.55
03-22-2023	245534	00296	AUBREY E KILGORE	56.74
03-22-2023	245535	05462	AUTOZONE STORES LLC	95.73
03-22-2023	245536	05656	AXON ENTERPRISE INC	1,888.00
03-22-2023	245537	05868	B & B ENVIRONMENTAL SERV LLC	2,530.00
03-22-2023	245538	05719	BAKER'S BODY SHOP LLC	1,626.20
03-22-2023	245539	06117	BENITA ANN LEWIS	30.00
03-22-2023	245540	04637	BENTON HARBOR	300.00
03-22-2023	245541	00041	BETHANY HAGNER	225.00
03-22-2023	245542	00132	BOFA INC	2,908.14
03-22-2023	245543	00005	BOGEN CONCRETE INC	675.00
03-22-2023	245544	00296	BROOKE L BOOCHER	14.34
03-22-2023	245545	05634	BRUCE ALLEN	50.00
03-22-2023	245546	05125	CANNON TECHNOLOGIES	25,252.72
03-22-2023	245547	00315	CENTURYLINK	33.84
03-22-2023	245548	06296	CIVICPLUS LLC	375.00
03-22-2023	245549	03605	COLDSPRING GRANITE COMPANY	286.20
03-22-2023	245550	06000	INDIANA EMERGENCY SERVICE PROD	23,274.26
03-22-2023	245551	05108	CORRIGAN OIL CO	53.77
03-22-2023	245552	06325	COTTIN'S HARDWARE	321.94
03-22-2023	245553	00041	CRYSTAL MINGUS	36.00
03-22-2023	245554	06158	CULLIGAN WATER OF STURGIS	249.00
03-22-2023	245555	01119	DAVID W LUDDERS	49.60
03-22-2023	245556	00296	DEBRA A BLACK	100.00
03-22-2023	245557	00296	DOROTHY C MATHIAK	41.26
03-22-2023	245558	03095	MARY DRESSER	70.00
03-22-2023	245559	00364	CAROL DUSTIN	320.00
03-22-2023	245560	01403	GEORGE EARL	20.00
03-22-2023	245561	06014	EGANIX INC	840.00
03-22-2023	245562	00166	ELHORN ENGINEERING CO	1,345.00
03-22-2023	245563	03929	EMERGENCY MEDICAL PRODUCTS INC	389.23
03-22-2023	245564	06244	EMERGENCY VEHICLES PLUS	3,535.70
03-22-2023	245565	04955	ENVIRO-CLEAN	2,784.00
03-22-2023	245566	05434	F & F GRINDING SERVICE	50.00
03-22-2023	245567	05929	FACTUAL DATA	50.00
03-22-2023	245568	00169	FASTENAL COMPANY	48.50
03-22-2023	245569	05151	FAWN RIVER MECHANICAL LLC	1,310.64
03-22-2023	245570	05490	FERGUSON WATERWORKS #3386	2,352.41
03-22-2023	245571	00776	FLEIS & VANDENBRINK	1,770.00
03-22-2023	245572	06287	FOCAL POINT STUDIOS	5,000.00
03-22-2023	245573	04446	FRANK MILLER & SONS	913.00
03-22-2023	245574	06378	GABRIDGE N&P LLC	12,500.00
03-22-2023	245575	06327	GOVHR USA LLC	250.00
03-22-2023	245576	00183	W W GRAINGER INC	1,795.06

Date	Check#	Vendor	Vendor Name	Amount
03-22-2023	245577	01436	GRIFFITH ELECTRIC LLC	400.00
03-22-2023	245578	06219	HAVILAND PRODUCTS COMPANY	2,592.40
03-22-2023	245579	05349	HEATHER SWINSICK	100.00
03-22-2023	245580	03515	HYDROCORP	4,625.50
03-22-2023	245581	05171	STUART C IRBY CO	1,035.00
03-22-2023	245582	04543	J & B MEDICAL SUPPLY INC	290.92
03-22-2023	245583	00296	JAMES C GREEN	58.90
03-22-2023	245584	06380	JAMIE DRAKE MUSIC	2,000.00
03-22-2023	245585	06199	JANSEN PLUMBING, HEATING &	213.00
03-22-2023	245586	06379	JM TEST SYSTEMS LLC	535.00
03-22-2023	245587	06314	JODIE M JOHNSON	40.00
03-22-2023	245588	05842	JOHN DEERE FINANCIAL	1,085.22
03-22-2023	245589	00889	KENTON KELLEY	54.00
03-22-2023	245590	04238	MICHELE KELLEY	297.00
03-22-2023	245591	00020	KENDRICK STATIONERS INC	111.08
03-22-2023	245592	01101	JANENE KOSMAN	120.00
03-22-2023	245593	00581	KRONTZ GENERAL MACHINE & TOOL	27.28
03-22-2023	245594	00212	KSS ENTERPRISES	1,273.52
03-22-2023	245595	00296	LARRY CRITES	23.13
03-22-2023	245596	00216	LAWSON PRODUCTS INC	112.49
03-22-2023	245597	00394	LAWSON-FISHER ASSOCIATES PC	11,175.52
03-22-2023	245598	03101	LERMA INC	60.00
03-22-2023	245599	00220	LITHO PRINTERS INC	392.13
03-22-2023	245600	05906	BJ MALLEN	300.00
03-22-2023	245601	06087	MALLORY SAFETY AND SUPPLY, LLC	5.00
03-22-2023	245602	04817	MICHIANA RECYCLING & DISPOSAL	951.48
03-22-2023	245603	03774	STATE OF MICHIGAN	390.00
03-22-2023	245604	03774	STATE OF MICHIGAN	216.25
03-22-2023	245605	03774	STATE OF MICHIGAN	198.00
03-22-2023	245606	00702	MICHIGAN MUNICIPAL LEAGUE	1,520.00
03-22-2023	245607	00024	STATE OF MICHIGAN - MDOT	25,950.97
03-22-2023	245608	05121	MICKEY'S LINEN	232.06
03-22-2023	245609	06026	MID-CITY SUPPLY CO INC	168.77
03-22-2023	245610	04730	MILLER'S SIGN CO INC	547.82
03-22-2023	245611	05051	MILSOFT UTILITY SOLUTIONS	501.56
03-22-2023	245612	05102	McLEAN ENGINEERING CO	18,022.75
03-22-2023	245613	06069	NAPA AUTO PARTS	888.68
03-22-2023	245614	00255	NIBLOCK EXCAVATING INC	7,842.15
03-22-2023	245615	05932	O'REILLY AUTO ENTERPRISES LLC	19.48
03-22-2023	245616	05091	PAXXO (USA) INC	417.57
03-22-2023	245617	00296	PEARLIE R SCOTT	67.71
03-22-2023	245618	05042	PLANT GROWTH MANAGEMENT SYSTEM	5,600.40
03-22-2023	245619	06254	PLAYGROUND GUARDIAN LLC	500.00
03-22-2023	245620	00033	POSTNET POSTAL & BUSINESS	123.71
03-22-2023	245621	00031	POWER SYSTEM ENGINEERING INC.	10,358.02
03-22-2023	245622	03091	PRIME QUALITY ELECTRIC LLC	555.22
03-22-2023	245623	04481	PROF SPORTS SPECIFIC TRAINING	270.00
03-22-2023	245624	05739	RENEWABLE WORLD ENERGIES LLC	6,619.42
03-22-2023	245625	00035	RESCO	3,387.88
03-22-2023	245626	06038	REVOLUTION HEALTH, P.C.	265.00
03-22-2023	245627	05379	S & S INDUSTRIAL SUPPLY	723.34
03-22-2023	245628	00276	SAFETY SERVICES INC	148.62
03-22-2023	245629	05765	SELKING INTERNATIONAL	2,028.29

Date	Check#	Vendor	Vendor Name	Amount
03-22-2023	245630	02179	SPRINT	577.25
03-22-2023	245631	00488	STATE SYSTEMS RADIO INC	195.00
03-22-2023	245632	00296	STERLING RELOCATION	42.53
03-22-2023	245633	00507	STURGIS OVERHEAD DOOR & LADDER	85.00
03-22-2023	245634	04140	SWICK BROADCASTING COMPANY	200.00
03-22-2023	245635	05682	ROBERT TAYLOR	105.00
03-22-2023	245636	00046	TELE-RAD INC	310.00
03-22-2023	245637	06151	THE NAKED SHIRT CUSTOM PRINTNG	50.00
03-22-2023	245638	00047	CITY OF THREE RIVERS	550.00
03-22-2023	245639	05999	TRI STATE CUSTOM AND OFFROAD	455.00
03-22-2023	245640	06247	UNCONVENTIONAL SOLUTIONS INC	229.79
03-22-2023	245641	04326	USA BLUEBOOK	520.63
03-22-2023	245642	03331	UTILITIES INSTRUMENTATION SERV	4,083.94
03-22-2023	245643	05745	ERICA VARGAS SARCO	120.00
03-22-2023	245644	04453	VERIZON WIRELESS	2,548.16
03-22-2023	245645	05196	WALTER KIDDE PORTABLE EQUIP	1,488.70
03-22-2023	245646	03511	WASTE MANAGEMENT	1,892.47
03-22-2023	245647	06339	WILLIAMS TREE CO LLC	5,575.00
03-22-2023	245648	05738	WIN-911 SOFTWARE	2,592.00
03-22-2023	245649	02948	WITMER PUBLIC SAFETY GROUP INC	1,574.70
03-22-2023	245650	06107	YEOMAN, TALIA	90.00
03-22-2023	245651	05634	ZETA METZGER	65.00
03-22-2023	D01956	04732	ALTA EQUIPMENT COMPANY	484.67
03-22-2023	D01957	00337	AMERICAN PUBLIC POWER ASSOC	250.68
03-22-2023	D01958	02983	CINTAS LOCATION #351	1,876.45
03-22-2023	D01959	00157	JACK DOHENY COMPANIES INC	718.44
03-22-2023	D01960	00019	KENDALL ELECTRIC INC	47.24
03-22-2023	D01961	03944	LINDE GAS & EQUIPMENT INC	258.26
03-22-2023	D01962	06250	MARANA GROUP	5,257.06
03-22-2023	D01963	01080	NYE UNIFORM CO	514.01
03-22-2023	D01964	04792	VILLA ENVIRONMENTAL CONSULTANT	200.00
Manual Total				\$1,136,006.58
Automatic Total				\$273,513.74
Grand Total				\$1,409,520.32

PAYROLL DISBURSEMENT
FOR PAYROLL ENDING 02/26/2023
PR0604M PAYROLL DATE 03/03/2023

GENERAL	\$154,475.51
MAJOR STREET	9,467.07
LOCAL STREET	8,544.48
CEMETERY	5,420.15
DDA	810.39
AIRPORT	0.00
BUILDING	3,311.27
STURGES-YOUNG CENTER FOR THE ARTS	5,400.63
RECREATION	3,708.63
DOYLE RECREATION CENTER	9,618.00
AMBULANCE	11,827.47
ELECTRIC	108,444.63
SEWER	14,841.12
WATER	7,109.34
MOTOR VEHICLE	5,615.84
Payroll Sub-Total	\$348,594.53

**City of Sturgis
City Commission
Regular Meeting**

Agenda Item 9A

DPS Mowing Bid Comparison Sheet UPDATED

2023 Bids with 2023-2025 Summary

Exhibit	Specifications	Cutter's Edge 2023	Grasshopper Lawn Care 2023	New Creations 2023	Rickett's Lawn Service 2023	Straight Line Mowing 2023	Total Property Mgmt 2023	Triple R Lawn Service 2023	City Cost to Mow	Diff per Mow	2022 Price	2023 Bid Price	2024 Bid Price	2025 Bid Price
AA	Memorial Dr/Nottawa ROW			\$ 69.50	\$ 98.00		\$ 90.00		\$ 35.93	\$ 33.57				
BB	Paramount Site	\$ 95.00	\$ 110.00	\$ 195.00	\$ 87.00	\$ 160.00	\$ 190.00	\$ 175.00	\$ 101.58	\$ (14.58)	N/A	\$ 87.00	\$ 87.00	\$ 94.00
CC	N Jefferson Retention Basin	\$ 24.00			\$ 38.50	\$ 28.00	\$ 60.00	\$ 65.00	\$ 24.97	\$ (0.97)	N/A	\$ 24.00	\$ 25.00	\$ 26.00
DD	Mich St. Lift Station	\$ 26.00			\$ 28.50	\$ 25.00	\$ 30.00	\$ 55.00			\$ 26.00	\$ 25.00	\$ 26.00	\$ 26.00
EE	Rest Stop Park/South St. Ext	\$ 45.00		\$ 64.50	\$ 38.50		\$ 65.00				\$ 40.00	\$ 38.50	\$ 38.50	\$ 42.00
FF	Compost Site	\$ 45.00			\$ 48.50		\$ 65.00				\$ 52.00	\$ 45.00	\$ 45.00	\$ 45.00
GG	City Subdivision 1 / Site N	\$ 20.00	\$ 50.00	\$ 64.50	\$ 28.00	\$ 39.00	\$ 60.00	\$ 65.00			\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
HH	City Hall/Library				\$ 78.00	\$ 102.00	\$ 95.00				\$ 75.00	\$ 78.00	\$ 78.00	\$ 85.00
JJ	City Parking Lot terraces				\$ 77.00		\$ 100.00				\$ 80.00	\$ 77.00	\$ 77.00	\$ 84.00
KK	FranksPark	\$ 520.00	\$ 636.00		\$ 574.00		\$ 800.00		\$ 395.00	\$ 125.00	N/A			
LL	Oaklawn Park	\$ 525.00	\$ 500.00				\$ 600.00		\$ 436.00	\$ 64.00	N/A			
MM	Memorial Park	\$ 225.00	\$ 169.00		\$ 168.00		\$ 200.00				\$ 148.98	\$ 168.00	\$ 168.00	\$ 180.00
NN	Langrick Park	\$ 58.00	\$ 120.00		\$ 94.00	\$ 79.00	\$ 80.00				\$ 58.00	\$ 58.00	\$ 59.00	\$ 60.00
PP	Arkwrights/Free Church Park	\$ 75.00			\$ 72.00	\$ 112.00	\$ 100.00				\$ 85.00	\$ 72.00	\$ 72.00	\$ 75.00
QQ	Shadowlawn Park	\$ 24.00			\$ 28.00	\$ 29.00	\$ 50.00	\$ 65.00			\$ 24.00	\$ 24.00	\$ 24.00	\$ 25.00
RR	Pioneer Park	\$ 25.00			\$ 28.00		\$ 35.00	\$ 60.00			\$ 25.00	\$ 25.00	\$ 25.00	\$ 26.00
SS	Doyle Community Center		\$ 130.00		\$ 124.00		\$ 165.00				\$ 118.98	\$ 124.00	\$ 124.00	\$ 138.00
TT	City Sub II / Lot #39	\$ 18.00			\$ 28.00	\$ 28.00	\$ 50.00	\$ 65.00			\$ 18.00	\$ 18.00	\$ 19.00	\$ 20.00
UU	Wall Fields	\$ 488.00		\$ 298.49			\$ 600.00				\$ 298.49	\$ 298.49	\$ 298.49	\$ 298.49
VV	Spence Softball Complex	\$ 675.00					\$ 715.00	\$ 700.00	\$ 328.00	\$ 347.00				
WW	Fawn River Rd. lift Station	\$ 26.00			\$ 28.00		\$ 30.00	\$ 55.00			\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00
XX	DPS Maintenance Bldg.	\$ 27.00			\$ 38.00		\$ 45.00				\$ 27.00	\$ 27.00	\$ 28.00	\$ 29.00
YY	Thurston Woods Park						\$ 800.00		\$ 454.00	\$ 346.00				
ZZ	208 N. Prospect St.	\$ 24.00	\$ 50.00	\$ 64.50	\$ 44.00	\$ 31.00	\$ 50.00	\$ 65.00			\$ 24.00	\$ 24.00	\$ 24.00	\$ 24.00
AAA	101 S. Jefferson (Depot RR Bldg.)				\$ 82.50		\$ 40.00				\$ 90.00	\$ 40.00	\$ 45.00	\$ 45.00
BBB	606 W. Chicago Rd.	\$ 34.00			\$ 50.00	\$ 69.00	\$ 65.00	\$ 65.00			\$ 34.00	\$ 34.00	\$ 34.00	\$ 35.00
CCC	604 N. Prospect	\$ 25.00			\$ 26.50	\$ 28.00	\$ 30.00	\$ 60.00			\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
DDD	305 W. West	\$ 22.00			\$ 24.50	\$ 28.00	\$ 30.00	\$ 60.00			\$ 22.00	\$ 22.00	\$ 23.00	\$ 24.00
EEE	805 S E. Main	\$ 25.00			\$ 27.50	\$ 28.00	\$ 30.00	\$ 60.00			\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
FFF	2855 S Centerville Rd.	\$ 50.00			\$ 58.00	\$ 69.00	\$ 70.00				\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00

	Bid award recommendation
	No bid recommendation (City to maintain)
	Low bid for non-recommended site
	Price increase over previous year
	Price decrease over previous year

DPS Mowing Bid Comparison Sheet UPDATED

2024 Bids

Exhibit	Specifications	Cutter's Edge 2024	Grasshopper Lawn Care 2024	New Creations 2024	Rickett's Lawn Service 2024	Straight Line Mowing 2024	Total Property Mgmt 2024	Triple R Lawn Service 2024	City Cost to Mow	Diff per Mow	2024 Bid Price
AA	Memorial Dr/Nottawa ROW			\$ 69.50	\$ 98.00		\$ 100.00				
BB	Paramount Site	\$ 100.00	\$ 120.00	\$ 195.00	\$ 87.00	\$ 165.00	\$ 200.00	\$ 185.00	\$ 167.00		\$ 87.00
CC	N Jefferson Retention Basin	\$ 25.00			\$ 38.50	\$ 30.00	\$ 65.00	\$ 67.00			\$ 25.00
DD	Mich St. Lift Station	\$ 26.00			\$ 28.50	\$ 26.00	\$ 35.00	\$ 57.00			\$ 26.00
EE	Rest Stop Park/South St. Ext	\$ 45.00		\$ 64.50	\$ 38.50		\$ 70.00				\$ 38.50
FF	Compost Site	\$ 45.00			\$ 48.50		\$ 70.00				\$ 45.00
GG	City Subdivision 1 / Site N	\$ 20.00	\$ 55.00	\$ 64.50	\$ 28.00	\$ 41.00	\$ 65.00	\$ 67.00			\$ 20.00
HH	City Hall/Library				\$ 78.00	\$ 104.00	\$ 105.00				\$ 78.00
JJ	City Parking Lot terraces				\$ 77.00		\$ 105.00				\$ 77.00
KK	FranksPark	\$ 520.00	\$ 646.00		\$ 574.00		\$ 870.00		\$ 395.00	\$ 125.00	
LL	Oaklawn Park	\$ 525.00	\$ 510.00				\$ 640.00		\$ 436.00	\$ 74.00	
MM	Memorial Park	\$ 225.00	\$ 179.00		\$ 168.00		\$ 215.00				\$ 168.00
NN	Langrick Park	\$ 59.00	\$ 130.00		\$ 94.00	\$ 81.00	\$ 90.00				\$ 59.00
PP	Arkwrights/Free Church Park	\$ 75.00			\$ 72.00	\$ 116.00	\$ 105.00				\$ 72.00
QQ	Shadowlawn Park	\$ 24.00			\$ 28.00	\$ 31.00	\$ 55.00	\$ 67.00			\$ 24.00
RR	Pioneer Park	\$ 25.00			\$ 28.00		\$ 35.00	\$ 62.00			\$ 25.00
SS	Doyle Community Center		\$ 140.00		\$ 124.00		\$ 175.00				\$ 124.00
TT	City Sub II / Site 39	\$ 19.00			\$ 28.00	\$ 30.00	\$ 55.00	\$ 67.00			\$ 19.00
UU	Wall Fields	\$ 489.00		\$ 298.49			\$ 640.00				\$ 298.49
VV	Spence Softball Complex	\$ 675.00					\$ 765.00	\$ 725.00	\$ 328.00	\$ 347.00	
WW	Fawn River Rd. lift Station	\$ 26.00			\$ 28.00		\$ 35.00	\$ 57.00			\$ 26.00
XX	DPS Maintenance Bldg.	\$ 28.00			\$ 38.00		\$ 45.00				\$ 28.00
YY	Thurston Woods Park						\$ 850.00		\$ 454.00	\$ 396.00	
ZZ	208 N. Prospect St.	\$ 24.00	\$ 55.00	\$ 64.50	\$ 44.00	\$ 33.00	\$ 50.00	\$ 67.00			\$ 24.00
AAA	101 S. Jefferson				\$ 82.50		\$ 45.00				\$ 45.00
BBB	606 W. Chicago Rd.	\$ 34.00			\$ 50.00	\$ 72.00	\$ 65.00	\$ 67.00			\$ 34.00
CCC	604 N. Prospect	\$ 25.00			\$ 26.50	\$ 30.00	\$ 35.00	\$ 62.00			\$ 25.00
DDD	305 W. West	\$ 23.00			\$ 24.50	\$ 30.00	\$ 35.00	\$ 62.00			\$ 23.00
EEE	805.5 E. Main	\$ 25.00			\$ 27.50	\$ 30.00	\$ 35.00	\$ 62.00			\$ 25.00
FFF	2855 S Centerville Rd.	\$ 50.00			\$ 58.00	\$ 72.00	\$ 75.00				\$ 50.00

	Bid award recommendation
	No bid recommendation (City to maintain)
	Low bid for non-recommended site

DPS Mowing Bid Comparison Sheet UPDATED

2025 Bids

Exhibit	Specifications	Cutter's Edge	Grasshopper Lawn Care	New Creations	Rickett's Lawn Service	Straight Line Mowing	Total Property Mgmt	Triple R Lawn Service	City Cost to Mow	Diff per Mow	2025 Bid Price
		2025	2025	2025	2025	2025	2025	2025			
AA	Memorial Dr/Nottawa ROW			\$ 69.50	\$ 106.00		\$ 105.00				
BB	Paramount Site	\$ 105.00	\$ 130.00	\$ 195.00	\$ 94.00	\$ 170.00	\$ 210.00	\$ 195.00	\$ 167.00		\$ 94.00
CC	N Jefferson Retention Basin	\$ 26.00			\$ 42.00	\$ 32.00	\$ 65.00	\$ 69.00			\$ 26.00
DD	Mich St. Lift Station	\$ 26.00			\$ 31.00	\$ 27.00	\$ 35.00	\$ 59.00			\$ 26.00
EE	Rest Stop Park/South St. Ext	\$ 45.00		\$ 64.50	\$ 42.00		\$ 70.00				\$ 42.00
FF	Compost Site	\$ 45.00			\$ 53.00		\$ 75.00				\$ 45.00
GG	City Subdivision 1 / Site N	\$ 20.00	\$ 60.00	\$ 64.50	\$ 31.00	\$ 43.00	\$ 65.00	\$ 69.00			\$ 20.00
HH	City Hall/Library				\$ 85.00	\$ 106.00	\$ 110.00				\$ 85.00
JJ	City Parking Lot terraces				\$ 84.00		\$ 110.00				\$ 84.00
KK	FranksPark	\$ 520.00	\$ 656.00		\$ 610.00		\$ 915.00		\$ 395.00	\$ 125.00	
LL	Oaklawn Park	\$ 525.00	\$ 520.00				\$ 680.00		\$ 436.00	\$ 94.00	
MM	Memorial Park	\$ 225.00	\$ 189.00		\$ 180.00		\$ 230.00				\$ 180.00
NN	Langrick Park	\$ 60.00	\$ 140.00		\$ 100.00	\$ 83.00	\$ 90.00				\$ 60.00
PP	Arkwrights/Free Church Park	\$ 75.00			\$ 80.00	\$ 120.00	\$ 110.00				\$ 75.00
QQ	Shadowlawn Park	\$ 25.00			\$ 31.00	\$ 33.00	\$ 55.00	\$ 69.00			\$ 25.00
RR	Pioneer Park	\$ 26.00			\$ 31.00		\$ 40.00	\$ 64.00			\$ 26.00
SS	Doyle Community Center		\$ 150.00		\$ 138.00		\$ 180.00				\$ 138.00
TT	City Sub II / Site 39	\$ 20.00			\$ 31.00	\$ 32.00	\$ 55.00	\$ 69.00			\$ 20.00
UU	Wall Fields	\$ 490.00		\$ 298.49			\$ 680.00				\$ 298.49
VV	Spence Softball Complex	\$ 675.00					\$ 790.00	\$ 750.00	\$ 328.00	\$ 347.00	
WW	Fawn River Rd. lift Station	\$ 26.00			\$ 31.00		\$ 35.00	\$ 59.00			\$ 26.00
XX	DPS Maintenance Bldg.	\$ 29.00			\$ 42.00		\$ 50.00				\$ 29.00
YY	Thurston Woods Park						\$ 875.00		\$ 454.00	\$ 421.00	
ZZ	208 N. Prospect St.	\$ 24.00	\$ 60.00	\$ 64.50	\$ 49.00	\$ 35.00	\$ 55.00	\$ 69.00			\$ 24.00
AAA	101 S. Jefferson				\$ 90.00		\$ 45.00				\$ 45.00
BBB	606 W. Chicago Rd.	\$ 35.00			\$ 56.00	\$ 75.00	\$ 70.00	\$ 69.00			\$ 35.00
CCC	604 N. Prospect	\$ 25.00			\$ 30.00	\$ 31.00	\$ 35.00	\$ 64.00			\$ 25.00
DDD	305 W. West	\$ 24.00			\$ 29.00	\$ 31.00	\$ 35.00	\$ 64.00			\$ 24.00
EEE	805 S E. Main	\$ 25.00			\$ 31.00	\$ 31.00	\$ 35.00	\$ 64.00			\$ 25.00
FFF	2855 S Centerville Rd.	\$ 50.00			\$ 64.00	\$ 74.00	\$ 75.00				\$ 50.00

	Bid award recommendation
	No bid recommendation (City to maintain)
	Low bid for non-recommended site

DPS Leaf Pick-up Bid Comparison Sheet

Exhibit	Specifications	Cutter's Edge 2023	Grasshopper Lawn Care 2023	Rickett's Lawn Service 2023
AA	Memorial Dr/Nottawa ROW			\$ 150.00
BB	Paramount Site		\$70 per man hr	\$ 100.00
CC	N Jefferson Retention Basin		\$70 per man hr	\$ 85.00
DD	Mich St. Lift Station	\$ 35.00		\$ 60.00
EE	Rest Stop Park/South St. Ext	\$ 95.00		\$ 75.00
FF	Compost Site			\$ 70.00
GG	City Subdivision 1 / Site N	\$ 40.00	\$70 per man hr	\$ 50.00
HH	City Hall/Library			\$ 75.00
JJ	City Parking Lot terraces			\$ 85.00
KK	FranksPark		\$70 per man hr	\$ 600.00
LL	Oaklawn Park		\$70 per man hr	
MM	Memorial Park		\$70 per man hr	\$ 680.00
NN	Langrick Park	\$ 150.00	\$70 per man hr	\$ 300.00
PP	Arkwrights/Free Church Park	\$ 150.00		\$ 160.00
QQ	Shadowlawn Park	\$ 48.00		\$ 70.00
RR	Pioneer Park	\$ 50.00		\$ 70.00
SS	Doyle Community Center		\$70 per man hr	\$ 180.00
TT	City Sub II / Lot #39	\$ 40.00		\$ 65.00
UU	Wall Fields			
VV	Spence Softball Complex			
WW	Fawn River Rd. lift Station	\$ 52.00		\$ 65.00
XX	DPS Maintenance Bldg.	\$ 54.00		\$ 45.00
YY	Thurston Woods Park		\$70 per man hr	
ZZ	208 N. Prospect St.	\$ 48.00	\$70 per man hr	\$ 75.00
AAA	101 S. Jefferson (Depot RR Bldg.)			\$ 110.00
BBB	606 W. Chicago Rd.	\$ 65.00		\$ 75.00
CCC	604 N. Prospect	\$ 48.00		\$ 75.00
DDD	305 W. West	\$ 48.00		\$ 60.00
EEE	805.5 E. Main	\$ 50.00		\$ 75.00
FFF	2855 S Centerville Rd.	\$ 100.00		\$ 120.00

TBD

TBD

TBD

DPS Leaf Pick-up Bid Comparison Sheet

Exhibit	Specifications	Cutter's Edge 2024	Grasshopper Lawn Care 2024	Rickett's Lawn Service 2024
AA	Memorial Dr/Nottawa ROW			\$ 160.00
BB	Paramount Site		\$75 per man hr	\$ 100.00
CC	N Jefferson Retention Basin		\$75 per man hr	\$ 85.00
DD	Mich St. Lift Station	\$ 35.00		\$ 60.00
EE	Rest Stop Park/South St. Ext	\$ 95.00		\$ 75.00
FF	Compost Site			\$ 70.00
GG	City Subdivision 1 / Site N	\$ 40.00	\$75 per man hr	\$ 50.00
HH	City Hall/Library			\$ 75.00
JJ	City Parking Lot terraces			\$ 85.00
KK	FranksPark		\$75 per man hr	\$ 630.00
LL	Oaklawn Park		\$75 per man hr	
MM	Memorial Park		\$75 per man hr	\$ 690.00
NN	Langrick Park	\$ 150.00	\$75 per man hr	\$ 300.00
PP	Arkwrights/Free Church Park	\$ 150.00		\$ 160.00
QQ	Shadowlawn Park	\$ 50.00		\$ 70.00
RR	Pioneer Park	\$ 52.00		\$ 70.00
SS	Doyle Community Center		\$75 per man hr	\$ 180.00
TT	City Sub II / Lot #39	\$ 40.00		\$ 65.00
UU	Wall Fields			
VV	Spence Softball Complex			
WW	Fawn River Rd. lift Station	\$ 52.00		\$ 65.00
XX	DPS Maintenance Bldg.	\$ 56.00		\$ 45.00
YY	Thurston Woods Park		\$75 per man hr	
ZZ	208 N. Prospect St.	\$ 50.00	\$75 per man hr	\$ 75.00
AAA	101 S. Jefferson (Depot RR Bldg.)			\$ 110.00
BBB	606 W. Chicago Rd.	\$ 65.00		\$ 75.00
CCC	604 N. Prospect	\$ 48.00		\$ 75.00
DDD	305 W. West	\$ 48.00		\$ 60.00
EEE	805.5 E. Main	\$ 50.00		\$ 75.00
FFF	2855 S Centerville Rd.	\$ 100.00		\$ 125.00

TBD

TBD

TBD

DPS Leaf Pick-up Bid Comparison Sheet

Exhibit	Specifications	Cutter's Edge 2025	Grasshopper Lawn Care 2025	Rickett's Lawn Service 2025
AA	Memorial Dr/Nottawa ROW			\$ 170.00
BB	Paramount Site		\$80 per man hr	\$ 110.00
CC	N Jefferson Retention Basin		\$80 per man hr	\$ 93.00
DD	Mich St. Lift Station	\$ 35.00		\$ 66.00
EE	Rest Stop Park/South St. Ext	\$ 105.00		\$ 82.00
FF	Compost Site			\$ 77.00
GG	City Subdivision 1 / Site N	\$ 40.00	\$80 per man hr	\$ 55.00
HH	City Hall/Library			\$ 82.00
JJ	City Parking Lot terraces			\$ 93.00
KK	FranksPark		\$80 per man hr	\$ 660.00
LL	Oaklawn Park		\$80 per man hr	
MM	Memorial Park		\$80 per man hr	\$ 690.00
NN	Langrick Park	\$ 150.00	\$80 per man hr	\$ 330.00
PP	Arkwrights/Free Church Park	\$ 150.00		\$ 176.00
QQ	Shadowlawn Park	\$ 52.00		\$ 77.00
RR	Pioneer Park	\$ 54.00		\$ 77.00
SS	Doyle Community Center		\$80 per man hr	\$ 200.00
TT	City Sub II / Lot #39	\$ 40.00		\$ 72.00
UU	Wall Fields			
VV	Spence Softball Complex			
WW	Fawn River Rd. lift Station	\$ 52.00		\$ 71.00
XX	DPS Maintenance Bldg.	\$ 58.00		\$ 45.00
YY	Thurston Woods Park		\$80 per man hr	
ZZ	208 N. Prospect St.	\$ 50.00	\$80 per man hr	\$ 82.00
AAA	101 S. Jefferson (Depot RR Bldg.)			\$ 120.00
BBB	606 W. Chicago Rd.	\$ 65.00		\$ 82.00
CCC	604 N. Prospect	\$ 48.00		\$ 82.00
DDD	305 W. West	\$ 48.00		\$ 66.00
EEE	805.5 E. Main	\$ 50.00		\$ 82.00
FFF	2855 S Centerville Rd.	\$ 100.00		\$ 135.00

TBD

TBD

TBD

Electric Mowing Bid Comparison Sheet
2023 Bids with 2023-2025 Summary

Exhibit	Specifications	Cutter's Edge 2023	Grand Impressions 2023	Grasshopper Lawn Care 2023	New Creations Landscape Mgmt 2023	Rickett's Lawn Service 2023	Total Property Mgmt 2023	Triple R Lawn Service 2023	2022 Price	2023 Bid Price	2024 Bid Price	2025 Bid Price
A	Southeast Substation	\$ 28.00				\$ 32.00	\$ 55.00		\$ 31.00	\$ 28.00	\$ 29.00	\$ 29.00
B	Prairie Substation	\$ 23.00				\$ 22.50	\$ 35.00	\$ 60.00	\$ 22.75	\$ 22.50	\$ 22.50	\$ 24.00
D	Franks Substation											
E	Eastside Substation	\$ 24.00				\$ 31.00	\$ 55.00	\$ 65.00	\$ 31.00	\$ 24.00	\$ 24.00	\$ 24.00
F	Balk Substation	\$ 20.00				\$ 25.00	\$ 35.00	\$ 55.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
G	Shimmel Substation	\$ 20.00				\$ 25.00	\$ 25.00	\$ 45.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
J	N. Maple Ave.	\$ 26.00				\$ 26.50	\$ 55.00		\$ 25.00	\$ 26.00	\$ 26.50	\$ 29.00
L	Meter Shop	\$ 29.00				\$ 28.50	\$ 60.00		\$ 29.00	\$ 28.50	\$ 28.50	\$ 30.00
M	Retention Pond	\$ 185.00		\$ 250.00	\$ 195.00	\$ 174.00	\$ 135.00	\$ 250.00	\$ 181.00	\$ 135.00	\$ 140.00	\$ 140.00
N	Covered Bridge Park				\$ 84.50	\$ 168.00	\$ 135.00		\$ 170.00	\$ 84.50	\$ 84.50	\$ 84.50
P	Earthen Embankment				\$ 74.50	\$ 144.00	\$ 60.00	\$ 65.00	\$ 144.00	\$ 60.00	\$ 65.00	\$ 65.00
Q	Pahl Point Park		\$ 40.00		\$ 39.50	\$ 58.00	\$ 70.00		\$ 38.00	\$ 39.50	\$ 39.50	\$ 39.50
R	Hydro Area					\$ 48.00	\$ 50.00		\$ 48.00	\$ 48.00	\$ 48.00	\$ 53.00
S	Hydro Rentals		\$ 120.00			\$ 88.00	\$ 130.00		\$ 78.00	\$ 88.00	\$ 88.00	\$ 98.00
T	Grand Point Meters		\$ 35.00		\$ 39.50	\$ 41.00	\$ 60.00	\$ 70.00	\$ 32.00	\$ 35.00	\$ 37.00	\$ 39.00
C (Diesel Pit)	Mowing & Trimming along with Removal of Leaves /Per Mow					\$ 68.00	\$ 90.00		\$ 70.00	\$ 68.00	\$ 68.00	\$ 74.00
	**Fertilizing - Weed Control - Grub Treatments [Price per year]					\$ 380.00	\$ 300.00		\$ 365.00	\$ 300.00	\$ 320.00	\$ 320.00
H (Auditorium)	Mowing & Trimming along with Removal of Leaves /Per Mow					\$ 30.00	\$ 75.00		\$ 31.00	\$ 30.00	\$ 30.00	\$ 34.00
	**Fertilizing - Weed Control - Grub Treatments [Price per year]					\$ 360.00	\$ 250.00		\$ 250.00	\$ 250.00	\$ 275.00	\$ 300.00
K (206 E. West)	Mowing & Trimming along with Removal of Leaves /Per Mow					\$ 26.00	\$ 60.00		\$ 27.00	\$ 26.00	\$ 26.00	\$ 29.00
	**Fertilizing - Weed Control - Grub Treatments [Price per year]					\$ 360.00	\$ 240.00		\$ 250.00	\$ 240.00	\$ 250.00	\$ 260.00

	Bid award recommendation
	No bid
	Price increase over previous year
	Price decrease over previous year
	Bids not awarded to the same bidder all three years. Site J awarded to Cutter's Edge in '23, and Rickett's Lawn Service in '24 and '25. Site L awarded to Rickett's Lawn Service in '23 and '24, and awarded to Cutter's Edge in '25

Electric Mowing Bid Comparison Sheet
2024 Bids

Exhibit	Specifications	Cutter's Edge	Grand Impressions	Grasshopper Lawn Care	New Creations Landscape Mgmt	Rickett's Lawn Service	Total Property Mgmt	Triple R Lawn Service	2024 Bid Price
		2024	2024	2024	2024	2024	2024	2024	
A	Southeast Substation	\$ 29.00				\$ 32.00	\$ 60.00		\$ 29.00
B	Prairie Substation	\$ 24.00				\$ 22.50	\$ 40.00	\$ 62.00	\$ 22.50
D	Franks Substation								
E	Eastside Substation	\$ 24.00				\$ 31.00	\$ 60.00	\$ 67.00	\$ 24.00
F	Balk Substation	\$ 20.00				\$ 25.00	\$ 40.00	\$ 57.00	\$ 20.00
G	Shimmel Substation	\$ 20.00				\$ 25.00	\$ 30.00	\$ 47.00	\$ 20.00
J	N. Maple Ave.	\$ 28.00				\$ 26.50	\$ 60.00		\$ 26.50
L	Meter Shop	\$ 29.00				\$ 28.50	\$ 65.00		\$ 28.50
M	Retention Pond	\$ 185.00		\$ 260.00	\$ 195.00	\$ 174.00	\$ 140.00	\$ 260.00	\$ 140.00
N	Covered Bridge Park				\$ 84.50	\$ 168.00	\$ 150.00		\$ 84.50
P	Earthen Embankment				\$ 74.50	\$ 144.00	\$ 65.00	\$ 67.00	\$ 65.00
Q	Pahl Point Park		\$ 42.00		\$ 39.50	\$ 58.00	\$ 75.00		\$ 39.50
R	Hydro Area					\$ 48.00	\$ 55.00		\$ 48.00
S	Hydro Rentals		\$ 122.00			\$ 88.00	\$ 140.00		\$ 88.00
T	Grand Point Meters		\$ 37.00		\$ 39.50	\$ 41.00	\$ 65.00	\$ 72.00	\$ 37.00
C	Mowing & Trimming along with Removal of Leaves /Per Mow (Diesel Plt) **Fertilizing - Weed Control - Grub Treatments [Price per year]					\$ 68.00	\$ 100.00		\$ 68.00
H	Mowing & Trimming along with Removal of Leaves /Per Mow (Auditorium) **Fertilizing - Weed Control - Grub Treatments [Price per year]					\$ 390.00	\$ 320.00		\$ 320.00
K	Mowing & Trimming along with Removal of Leaves /Per Mow (206 E. West) **Fertilizing - Weed Control - Grub Treatments [Price per year]					\$ 30.00	\$ 80.00		\$ 30.00
						\$ 370.00	\$ 275.00		\$ 275.00
						\$ 26.00	\$ 75.00		\$ 26.00
						\$ 370.00	\$ 250.00		\$ 250.00

Bid award recommendation
 No bid

Electric Mowing Bid Comparison Sheet
2025 Bids

Exhibit	Specifications	Cutter's Edge	Grand Impressions	Grasshopper Lawn Care	New Creations Landscape Mgmt	Rickett's Lawn Service	Total Property Mgmt	Triple R Lawn Service	2025 Bid Price
		2025	2025	2025	2025	2025	2025	2025	
A	Southeast Substation	\$ 29.00				\$ 36.00	\$ 62.00		\$ 29.00
B	Prairie Substation	\$ 24.00				\$ 25.50	\$ 40.00	\$ 64.00	\$ 24.00
D	Franks Substation								
E	Eastside Substation	\$ 24.00				\$ 36.00	\$ 62.00	\$ 69.00	\$ 24.00
F	Balk Substation	\$ 20.00				\$ 28.00	\$ 40.00	\$ 59.00	\$ 20.00
G	Shimmel Substation	\$ 20.00				\$ 28.00	\$ 30.00	\$ 49.00	\$ 20.00
J	N. Maple Ave.	\$ 29.00				\$ 29.00	\$ 65.00		\$ 29.00
L	Meter Shop	\$ 30.00				\$ 32.00	\$ 70.00		\$ 30.00
M	Retention Pond	\$ 185.00		\$ 270.00	\$ 195.00	\$ 190.00	\$ 140.00	\$ 270.00	\$ 140.00
N	Covered Bridge Park				\$ 84.50	\$ 185.00	\$ 160.00		\$ 84.50
P	Earthen Embankment				\$ 74.50	\$ 160.00	\$ 65.00	\$ 69.00	\$ 65.00
Q	Pahl Point Park		\$ 45.00		\$ 39.50	\$ 63.00	\$ 75.00		\$ 39.50
R	Hydro Area					\$ 53.00	\$ 60.00		\$ 53.00
S	Hydro Rentals		\$ 125.00			\$ 98.00	\$ 150.00		\$ 98.00
T	Grand Point Meters		\$ 39.00		\$ 39.50	\$ 46.00	\$ 70.00	\$ 74.00	\$ 39.00
C	Mowing & Trimming along with Removal of Leaves /Per Mow (Diesel Plt) **Fertilizing - Weed Control - Grub Treatments [Price per year]					\$ 74.00	\$ 110.00		\$ 74.00
H	Mowing & Trimming along with Removal of Leaves /Per Mow (Auditorium) **Fertilizing - Weed Control - Grub Treatments [Price per year]					\$ 405.00	\$ 320.00		\$ 320.00
K	Mowing & Trimming along with Removal of Leaves /Per Mow (206 E. West) **Fertilizing - Weed Control - Grub Treatments [Price per year]					\$ 34.00	\$ 85.00		\$ 34.00
						\$ 385.00	\$ 300.00		\$ 300.00
						\$ 29.00	\$ 85.00		\$ 29.00
						\$ 385.00	\$ 260.00		\$ 260.00

Bid award recommendation
 No bid

Mowing Contract Historical Data 2012-2025

Site	Contract Years	2012	2013-2014		2015-2016		2017-2019			2020-2022			2022 A	2023-2025			Estimated Mows per Year
		2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2022 A	2023	2024	2025	
AA	Memorial Dr/Nottawa ROW	Contracted	Contracted		Contracted		Contracted			City			Not Bid	Recommend City			29
		\$ 375.00	\$ 375.00	\$ 375.00	\$ 395.00	\$ 395.00	\$ 849.99	\$ 849.99	\$ 899.87	*				\$ 1,041.97			
BB	Paramount Site	City	City (Not Bid)		City (Not Bid)		City			City			Not Bid	Recommend Contracted			29
		\$ 248.00					*			*		\$ 2,945.82		\$ 2,523.00	\$ 2,523.00	\$ 2,726.00	
CC	N Jefferson Retention Basin	City	City		City		City			City			Not Bid	Recommend Contracted			29
		\$ 180.00	\$ 164.29		\$ 164.29		*			*		\$ 724.13		\$ 696.00	\$ 725.00	\$ 754.00	
DD	Mich St. Lift Station	City	City		City		Contracted			Contracted			Not Bid	Recommend Contracted			29
		\$ 97.00	\$ 204.89		\$ 186.38		\$ 232.00	\$ 232.00	\$ 232.00	\$ 725.00	\$ 725.00	\$ 754.00		\$ 725.00	\$ 754.00	\$ 754.00	
EE	Rest Stop Park/South St. Ext	City	City		City		Contracted			Contracted			Not Bid	Recommend Contracted			29
		\$ 324.00	\$ 329.96		\$ 557.33		\$ 435.00	\$ 435.00	\$ 435.00	\$ 1,102.00	\$ 1,102.00	\$ 1,160.00		\$ 1,116.50	\$ 1,116.50	\$ 1,218.00	
FF	Compost Site	Contracted	Contracted		Contracted		Contracted			Contracted			Not Bid	Recommend Contracted			29
		\$ 400.00	\$ 400.00	\$ 400.00	\$ 540.00	\$ 540.00	\$ 522.00	\$ 522.00	\$ 522.00	\$ 1,413.75	\$ 1,413.75	\$ 1,508.00		\$ 1,305.00	\$ 1,305.00	\$ 1,305.00	
GG	City Subdivision 1 / Site N	City	City		City		Contracted			Contracted			Not Bid	Recommend Contracted			29
		\$ 205.00	\$ 391.61		\$ 391.61		\$ 541.33	\$ 541.33	\$ 580.00	\$ 551.00	\$ 551.00	\$ 580.00		\$ 580.00	\$ 580.00	\$ 580.00	
HH	City Hall/Library	Contracted	Contracted		Contracted		Contracted			Contracted			Not Bid	Recommend Contracted			29
		\$ 650.00	\$ 650.00	\$ 650.00	\$ 580.00	\$ 580.00	\$ 1,537.00	\$ 1,537.00	\$ 1,595.00	\$ 2,022.75	\$ 2,022.75	\$ 2,175.00		\$ 2,262.00	\$ 2,262.00	\$ 2,465.00	
JJ	City Parking Lot terraces	Contracted	Contracted		Contracted		Contracted			Contracted			Not Bid	Recommend Contracted			29
		\$ 520.00	\$ 500.00	\$ 500.00	\$ 580.00	\$ 580.00	\$ 2,059.00	\$ 2,059.00	\$ 2,175.00	\$ 2,167.75	\$ 2,167.75	\$ 2,320.00		\$ 2,233.00	\$ 2,233.00	\$ 2,436.00	
KK	Franks Park	City	City		City		City			City			City	Recommend City			58
		\$ 4,547.00	\$ 4,651.65		\$ 4,530.26		*			*			\$ 26,990.88	*			
LL	Oaklawn Park	City	City		City		City			City			Not Bid	Recommend City			29
		\$ 4,281.00	*		\$ 5,192.42		*			*				*			
MM	Memorial Park	Contracted	Contracted		Contracted		Contracted			Contracted			Contracted	Recommend Contracted			29
		\$ 1,690.00	\$ 1,600.00	\$ 1,600.00	\$ 1,975.00	\$ 2,350.00	\$ 2,214.15	\$ 2,214.15	\$ 2,264.03	\$ 2,320.00	\$ 2,320.00	\$ 2,320.00	\$ 4,320.42	\$ 4,872.00	\$ 4,872.00	\$ 5,220.00	
NN	Langrick Park	Contracted	Contracted		Contracted		Contracted			Contracted			Not Bid	Recommend Contracted			29
		\$ 780.00	\$ 780.00	\$ 780.00	\$ 1,160.00	\$ 1,218.00	\$ 1,450.00	\$ 1,522.50	\$ 1,595.00	\$ 1,653.00	\$ 1,682.00	\$ 1,682.00		\$ 1,682.00	\$ 1,711.00	\$ 1,740.00	
PP	Arkwrights	City	City		City		Contracted			Contracted			Not Bid	Recommend Contracted			29
		\$ 161.00	\$ 468.00		\$ 319.26												
PP	Free Church Park	City	City		Contracted		\$ 1,392.00	\$ 1,392.00	\$ 1,508.00	\$ 2,254.75	\$ 2,254.75	\$ 2,465.00		\$ 2,088.00	\$ 2,088.00	\$ 2,175.00	29
		\$ 309.00	\$ 348.18	\$ 530.38	\$ 525.00	\$ 525.00											
QQ	Shadowlawn Park	City	City		City		Contracted			Contracted			Not Bid	Recommend Contracted			29
		\$ 198.00	\$ 223.99		\$ 254.65		\$ 435.00	\$ 435.00	\$ 435.00	\$ 580.00	\$ 638.00	\$ 696.00		\$ 696.00	\$ 696.00	\$ 725.00	
RR	Pioneer Park	City	City		Contracted		Contracted			Contracted			Not Bid	Recommend Contracted			29
		\$ 100.00	\$ 113.10	\$ 293.23	\$ 290.00	\$ 290.00	\$ 377.00	\$ 377.00	\$ 377.00	\$ 638.00	\$ 696.00	\$ 725.00		\$ 725.00	\$ 725.00	\$ 754.00	
SS	Doyle Community Center	City	City		Contracted		Contracted			Contracted			Contracted	Recommend Contracted			58
		\$ 978.63	\$ 1,445.33	\$ 2,110.90	\$ 2,150.00	\$ 2,250.00	\$ 2,436.00	\$ 2,436.00	\$ 2,535.76	\$ 3,480.00	\$ 3,480.00	\$ 3,480.00	\$ 6,900.84	\$ 7,192.00	\$ 7,192.00	\$ 8,004.00	
UU	Wall Fields	City	City		City		City			City			Contracted	Recommend Contracted			58
		\$ 4,530.00	*		\$ 4,002.86		*			*	\$ 17,993.92		\$ 17,312.42	\$ 17,312.42	\$ 17,312.42	\$ 17,312.42	
VV	Spence Softball Complex	N/A	N/A		N/A		N/A			City (Not Bid)			City	Recommend City			29
										*			\$ 6,747.72	*			
WW	Fawn River Rd. lift Station	City (not bid)	City		City		Contracted			Contracted			Not Bid	Recommend Contracted			29
			*		\$ 90.72		\$ 696.00	\$ 696.00	\$ 754.00	\$ 725.00	\$ 725.00	\$ 754.00		\$ 754.00	\$ 754.00	\$ 754.00	
XX	DPS Maintenance Bldg.	Contracted	Contracted		Contracted		Contracted			Contracted			Not Bid	Recommend Contracted			29
		\$ 520.00	\$ 520.00	\$ 520.00	\$ 435.00	\$ 435.00	\$ 667.00	\$ 667.00	\$ 725.00	\$ 725.00	\$ 754.00	\$ 783.00		\$ 783.00	\$ 812.00	\$ 841.00	
YY	Thurston Woods Park	City	City		City		City			City			Not Bid	Recommend City			29
		\$ 6,225.57			\$ 8,110.30		*			*				*			
ZZ	208 N. Prospect St.	N/A	N/A		Contracted		Contracted			Contracted			Not Bid	Recommend Contracted			29
					\$ 435.00		\$ 435.00	\$ 507.50	\$ 580.00	\$ 638.00	\$ 667.00	\$ 696.00		\$ 696.00	\$ 696.00	\$ 696.00	
AAA	101 S. Jefferson (Depot RR Bldg.)	N/A	N/A		City (Not Bid)		City (Not Bid)			Contracted			Not Bid	Recommend Contracted			29
TT	City Sub II / Lot #39	These sites are vacant properties mowed by the City that do not have consistent history over time for comparision.												\$ 522.00	\$ 551.00	\$ 580.00	29
BBB	606 W. Chicago Rd.													\$ 1,160.00	\$ 1,305.00	\$ 1,305.00	29
CCC	604 N. Prospect													\$ 986.00	\$ 986.00	\$ 1,015.00	29
DDD	305 W. West													\$ 638.00	\$ 667.00	\$ 696.00	29
EEE	805 S E. Main													\$ 725.00	\$ 725.00	\$ 725.00	29
FFF	2855 S Centerville Rd.													\$ 1,450.00	\$ 1,450.00	\$ 1,450.00	29

NOTES:	Costs for the 2012, 2013, and 2015 bids were submitted on an annual basis
	Costs for the 2017, 2020, 2022 A, and 2023 bids were submitted on a per-mow basis. Costs in this sheet are shown on an annual basis, calculated with the "Estimated Mows per Year" shown on the far right.
	All costs shown are based on bids submitted and approved by the Commission in their respective year bid.
	Where a City cost is represented for an awarded bid, it is the calculated cost based on the previous years' data as used in the bid calculations. If a contractor was awarded a bid, the City cost used for comparison that year is shown in the previous year.

**Parks and Cemetery Staffing
2011-2022**

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Total Staff Hours	16,759.25	18,769.00	17,488.50	17,042.00	15,838.50	17,520.75	14,528.75	14,754.00	13,862.20	14,903.05	15,193.25	17,479.75
Full Time Staff Members	2	2	2	2	2	2	2	3	3	3	3	4
FTEs (40 hours per week, 52 weeks)	8.06	9.02	8.41	8.19	7.61	8.42	6.98	7.09	6.66	7.16	7.30	8.40

**City of Sturgis
City Commission
Regular Meeting**

Agenda Item 10A

MICHIGAN LIQUOR CONTROL CODE OF 1998 (EXCERPT)
Act 58 of 1998

436.1545 "Nonpublic continuing care retirement center" defined; license; limitation.

Sec. 545. (1) As used in this act, "nonpublic continuing care retirement center" means a residential community that, as determined by the commission, meets both of the following conditions:

(a) Provides full-time residential housing predominantly for individuals over the age of 62.

(b) Meets 1 of the following conditions:

(i) Is registered as a facility under former 1976 PA 440 or the continuing care community disclosure act, 2014 PA 448, MCL 554.901 to 554.993.

(ii) Is a home for the aged licensed under part 213 of the public health code, 1978 PA 368, MCL 333.21301 to 333.21335.

(2) The commission, on submission of a completed application, shall grant a nonpublic continuing care retirement center license to an applicant complying with this section. Subject to subsection (4), the commission shall not issue more than 25 licenses under this section. If the holder of a license issued under this section goes out of business, the license must be surrendered to the commission. The commission may allow the transfer of a surrendered license to a new business owner on transfer of the owner's interest in the business if the new business owner meets the same condition under subsection (1)(b) as the previous business owner.

(3) The holder of a nonpublic continuing care retirement center license may sell at retail and serve on the licensed premises beer, wine, mixed spirit drink, mixed wine drink, and spirits, for consumption by a resident or the bona fide guests accompanying the resident, only on the licensed premises.

(4) The commission shall not issue more than 20 licenses under this section to facilities described in subsection (1)(b)(i). The commission shall not issue more than 5 licenses under this section to homes for the aged described in subsection (1)(b)(ii).

History: Add. 2010, Act 213, Imd. Eff. Nov. 17, 2010;—Am. 2016, Act 328, Eff. Mar. 8, 2017.



Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)

called to order by _____ on _____ at _____
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): _____
(list specific licenses requested)

to be located at: _____

and the following permit, if applied for:

☐ Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059

**City of Sturgis
City Commission
Regular Meeting**

Agenda Item 10B

STAFF REPORT

Planning Commission – July 20, 2021

Urban Chickens Discussion

At a recent City Commission meeting, the topic of permitting urban chickens in the City was discussed. There was consensus by the Commission to have the Planning Commission provide insight and whether they would make a recommendation.

Staff has reviewed several cities in Michigan that currently permit urban chickens and their requirements. Included in your packet is a summary of the main items that are addressed in each ordinance. Also, included are the meeting minutes and proposed ordinance from 2011.

Included in Packet:

- City discussion from 2011
- City ordinance recommendation from 2011
- Ordinance comparison
- Other cities ordinances

Will Prichard, Director
Community Development Department

STURGIS PLANNING BOARD

Regular Meeting

January 18, 2011

Called to Order at 7:30 pm in the Wiesloch Raum of City Hall.

Members present: Chairman, Keith Waltke; Vice Chairman, John Mikulenas; Warren Atkins; Peter Stage; Michael Brothers; Jon Good, Don Eaton, Michael Caywood

Members absent: Michael Wilson

Staff present: Dir. Community Development, George E. Musolff; Recording Secretary, Sally Brummett

Also present: Commissioner, David G. Smith; Nicholas Franks; Nathan Franks; Newell Franks; Elizabeth Whitehead; Terry Katz, Sturgis Journal

Chairman, Keith Waltke opened the meeting at 7:30 pm., and invited the guests present to sign in on the sheet provided and to raise their hand to be acknowledged by the Chairman, also to step up to the podium to address the Board.

Minutes of the December 21, 2010 Regular Meeting approved as presented.

Nicholas Franks – Urban Chickens

Before opening the floor to public comments, Chairman Waltke read from the Code of Ordinances, Chapter 10, Article III, Section 10-64, Keeping of animals, fowl, etc. restricted, which specifically addresses the keeping of fowl in the City of Sturgis.

Chairman Waltke asked if anyone in the audience would like to speak to come to the podium. Nicholas Franks of 702 Independence St., Sturgis, introduced himself to the Board. Nicholas stated he would like to change the ordinance regarding the keeping of hen within the City. Nicholas reminded the Board of a packet sent to them prior to the meeting containing articles regarding the keeping of hens. An information sheet regarding the benefits and possible problems and solutions were passed out to the Board members (attached). Nicholas is proposing that private citizens be allowed to keep hens for their own use within the City limits with some possible restrictions. Nicholas' suggested restrictions included no roosters, a limit of the number of hens; regulate how close the hens could be to a home or neighboring residences, and a small registration fee charged. Nicholas then invited the Board members to ask him questions on the subject.

Chairman Waltke asked if the staff had any comments. George Musolff stated the staff had no comments and no position on this topic at this time. John Mikulenas asked if any research had been done on the topic, George responded, we have sent some emails but not knowing what the request was going to be, we didn't know where to steer the research.

Several Board members commented favorably on Nicholas' research and presentation. Some of the concerns of the Board were how has it worked out in other communities, whether or not this would open the door in the long run to apply to other animals, who would enforce the restrictions, the smell and the number of chickens allowed.

Chairman Waltke asked if there were public comments. Terry Katz of the Sturgis Journal stated the Chicken Lady in Three Rivers having a great deal of chickens in her home had been grandfathered in regarding the keeping of chickens.

Commissioner Dave Smith stated he lives at 900 Madison St., Sturgis and from his living room window and front yard he has a view of the back yard of the Franks' and has some concerns about this issue, he is relieved at the suggestions of no roosters, his main concern is the regulations, also, will they be free range or enclosed? He does not want chickens in his yard. Mr. Smith also expressed concern for added enforcement costs.

Newell Franks thanked everyone for allowing Nicholas to make his presentation. Mr. Franks stated he didn't feel this would add any enforcement costs as we have an ordinance in place and it is currently being enforced. Mr. Franks pointed out that currently you are allowed to have 2 Great Danes in your back yard and if you think about the

noise, the mess, and the risk to neighbors vs. 4 to 6 hens? You can have two Great Danes, it doesn't matter how big you yard is or how big you house is. Mr. Franks feels four to six hens is reasonable.

Chairman Waltke suggested a committee be formed to do research on this topic and report back to the Board their findings on this issue. Jon Good made a motion that a committee be formed, it was seconded by Warren Atkins, motion carried. The committee will consist of John Good, Keith Waltke, John Mikulenas and Nicholas Franks.

voting yes: 8

voting no: 0

absent: Michael Brothers

New Business

Jon Good brought up the City Commission's response to the painting of buildings in the downtown. He asked George Musolff if he had any feedback from the meeting. Jon stated the Board was under the impression it was cleaning up the language of the ordinance however, the article in the paper was a bit misleading. George's comment was, there are many new Commissioners and they are reviewing and re-evaluating the Ordinance that was adopted in 2001. The new Commissioners are digesting it for the first time. Don Eaton stated he stands firmly behind the ordinance to continue to regulate the downtown area as it had gotten out of control in the past.

Jon Good questioned whether the Board had done its job correctly to have caused such an uproar at the Commission meeting. Keith Waltke explained he had a conversation with a group of people who thought the ordinance was ridiculous. However, when he explained the intent and purpose of the ordinance these people understood. Keith feels when it is explained properly it will be understood. Mr. Smith stated there is only 149 different colors in the approved color pallet and can be lightened and does not understand the problem. George Musolff explained we had made reference to the historic color pallet available at Bandholtz, it is a Grahams paint, and we are not promoting Grahams paint or buying paint at Bandholtz. That was brought up as an example to the Planning Board that such a thing exists as historical colors, designs, and pallets. Bandholtz is not the only store and Grahams is not the only paint that exists that is historical. We use that because the DDA has a local artist that does renderings for free using that pallet. Don Eaton wanted to remind the Board the intention was not to be the taste police, but rather than extreme control like that of the City of Marshall or having no control of what owners do with the building, we should be somewhere in the middle.

Meeting adjourned 8:12 p.m.

Sally Brummett, Recording Secretary

STURGIS PLANNING BOARD

Regular Meeting

March 15, 2011

Called to Order at 7:29 pm in the Wiesloch Raum of City Hall.

Members present: Chairman, Keith Waltke; Vice Chairman, John Mikulenas; Warren Atkins; Jon Good; Michael Caywood

Members absent: Michael Wilson; Don Eaton; Peter Stage; Michael Brothers

Staff present: Dir. Community Development, George E. Musolff; Recording Secretary, Sally Brummett

Also present: City Manager, Michael Hughes; Nicholas Franks; Noah Franks; Newell Franks; Sheldon Fieberkorn; Terry Katz, Sturgis Journal

Chairman, Keith Waltke opened the meeting at 7:29 pm.

Minutes of the January 18, 2011 Regular Meeting approved as presented.

Urban Chickens Committee Report

Chairman Waltke publicly apologized to Nicholas Franks for missing the first scheduled meeting and failing to call. They were able to meet on Thursday, March 9th, 2011.

Jon Good reported on the first meeting between Nicholas and himself. Jon stated they discussed basically what was on the hand outs Nicholas provided to the Planning Board in January, limiting the number of chickens, no roosters, no slaughtering, pens or coops no closer than 25' from neighboring residential structure and no closer than a 5' side yard set back in R-3 zone.

John Mikulenas reported he had contacted several cities which allow chickens, Traverse City, Madison Wisconsin, Ann Arbor, and Toledo OH. Toledo, Ohio has no restrictions regarding chickens and Ann Arbor is the most restrictive. Ann Arbor requires a permit and an Adjacent Neighbor Consent Form. John found it very interesting that none of the cities he contacted have had any complaints. Ann Arbor has been doing this since 2007, with out a single complaint. John feels this is worth pursuing.

Chairman Waltke asked if the staff had any comments. George Musolff responded, "not at this time." Mr. Waltke asked if there were any public comments and there were none.

Jon Good made motion to pursue the Urban Chicken ordinances and study language to be included in an Ordinance change. The motion was seconded by John Mikuleans. During discussion, it was suggested it be tied to a Special Land Use permit and Jon Good suggested the consent form include the landlord for rental properties. It was explained that after language for the Ordinance and any permits had been agreed on, it would go to a Public hearing, then the Planning Board would vote to recommend it to the City Commission which would have two readings before it would be in effect. Chairman Waltke called for the vote on the motion, motion passed

voting yes: 4 voting no: 0 absent: Don Eaton, Peter Stage, Michael Brothers, Michael Wilson

New Business

On street food vendors

George explained he had been contacted by the Health Department regarding food concession trucks. At present there are no zoning ordinances on the books regarding vending wagons. George will do some research and this topic will be on the agenda for next month.

Front yard parking

Shelton Feberkorn would like the Planning Commission to consider a change in the ordinance allowing front yard parking. At the present the ordinance allows for parking areas not to exceed 35% of the front yard. Mr. Feberkorn

wants this eliminated from the ordinance only allowing parking in driveways. Jon Good suggested this ordinance amendment be on the agenda next month.

Meeting adjourned 8:03 p.m.

Sally Brummett, Recording Secretary

STURGIS PLANNING COMMISSION

Regular Meeting

April 19, 2011

Called to Order at 7:30 pm in the Wiesloch Raum of City Hall.

Members present: Chairman, Keith Waltke; Vice Chairman, John Mikulenas; Warren Atkins; Jon Good; Michael Caywood; Don Eaton; Peter Stage; Michael Brothers

Members absent: Michael Wilson

Staff present: Dir. Community Development, George E. Musolff;

Also present: City Manager, Michael Hughes; Sheldon Fiebkorn; Terry Katz, Sturgis Journal

Chairman, Keith Waltke opened the meeting at 7:30 pm.

Minutes of the March 15, 2011 Regular Meeting approved as presented.

Urban Chickens Committee Discussion

Chairman Waltke was going to table this topic as there had been no meeting to come up with language for an Ordinance. There was a brief discussion on chickens regarding the number of chickens TSC must sell, 6 at a time. It was stated that guinea hens made more noise than roosters, there was concern about the care, health and treatment of the chickens. It was stated initially there should be very strict rather than lenient controls and a \$25.00 permit to enforce regulations was suggested. The climate in the community seems to run between luke warm to highly negative.

Chairman Waltke stated the committee would have a draft of the ordinance to the Board at the next meeting or before.

On street food vendors

Chairman Waltke opened for discussion. There was discussion on how stringently the Health Department regulated food concession trucks. The issue the Planning Commission is concerned with is where and when they would set up, if it is allowed. It was asked that the staff prepare a poll of other communities, similar to the one provided for front yard parking. Chairman Waltke tabled the discussion until they have more information.

Front yard parking

Chairman Waltke asked Mr. Fiebkorn if he had any comments at this time, Mr. Fiebkorn declined to make comments at this time. George was asked if he had any comments, he said none other than the written comments he provided. It was stated the comparisons to other community ordinances regarding front yard parking was very helpful. Many other communities have smaller percentages and limit the surfacing type of materials to be used. It was pointed out that the issue of front yard parking had been addressed in the past concerning parking RV's and trucks in residential zones. Currently in the majority of our residential neighborhoods, the ordinance states it is mandatory to have 25' front yard setback, 26' from the sidewalk, driveways must be paved on the city terrace, and must be 3" of gravel, crushed stone or concrete from there. It was explained that the city does not allow front yard parking in the grass and those issues are being dealt with. The issue here is, at present you may legally use 35% of your front yard for parking/driveway, provided you have a permit. Existing legally developed driveways would be grandfathered and a new ordinance would only apply to future development.

After a lengthy discussion, Jon Good made a motion to have George come up with the language of the ordinance and it would include: Front yard parking/driveway would be no larger than 35% or 26', whichever is smaller and must be concrete or bituminous asphalt. The motion was seconded by Don Eaton, motion passed.

voting yes: 7

voting no: 0

absent: Michael Wilson

New Business

Jon Good asked Mike Hughes if he thought he and the commission would support the completing of sidewalks by Dr. Neil's office if the property owner shared the cost with the City at 50%. Mr. Hughes stated he would be in support of the project and would bring it up to the commissioners.

Jon Good also asked about the sidewalk at Eastwood.

Design Review Committee Member

The Planning Commission is in need of a new member on the Design Review Committee, as Brian Talmadge is no longer a member. Kelly Bogen has volunteered to serve as citizen at large, she owns and operates a business in the downtown Central Business district. Don Eaton made a motion to appoint Kelly Bogen to the committee, Michael Caywood seconded the motion, motion passed.

voting yes: 7 voting no: 0 absent: Michael Wilson

Meeting adjourned 8:29 p.m.

Sally Brummett, Recording Secretary

STURGIS PLANNING COMMISSION

Regular Meeting

June 21, 2011

Called to Order at 7:30 pm in the Wiesloch Raum of City Hall.

Members present: Chairman, Keith Waltke; Vice Chairman, John Mikulenas
Jon Good; Peter Stage; Michael Brothers

Members absent: Michael Wilson, Michael Caywood; Don Eaton; Warren Atkins

Staff present: Dir. Community Development, George E. Musolff;

Also present: Sheldon Fieberkorn; Nick Franks; Newell Franks

Chairman, Keith Waltke opened the meeting at 7:30 pm.

Minutes of the April 19, 2011 Regular Meeting and the minutes of the May 9, 2011 Special Meeting approved as presented.

Urban Chickens Committee Discussion

Chairman Waltke presented the "Proposed language to amend: Chapter 10 – Article 3 – Section 10-64 Keeping of animals, fowl, etc. restricted" to the Board. Chairman Waltke opened comments from the staff, there were no comments, opened to the public, no comments. Sheldon Fieberkorn asked if the next step was to recommend the language to the Commission, he was told yes. Jon Good asked if the committee could attend the Commission meeting to answer questions. George Musolff stated the Commission would most likely appreciate their attendance.

Jon Good made a motion to forward the proposed language to the Commission, John Mikulenas seconded the motion, motion passed.

Voting yes: 4 voting no: 0 absent: Wilson, Caywood, Eaton, Atkins

On street food vendors

Chairman Waltke opened for discussion. There was a brief discussion on other communities restrictions on street food vendors and particularly in the downtown areas. Jon Good suggested a committee be formed to further investigate this issue, it was agreeable to everyone. The committee will consist of Peter Stage, Jon Good, Michael Brothers and Michael Caywood was appointed by Chairman Waltke.

Front yard parking

Chairman Waltke opened for discussion. Sheldon Fieberkorn stated he agreed with the proposed amendment to Front Yard Parking ordinance. Jon Good made a motion to recommend the Front Yard Parking Amendment to the Commission, Peter Stage seconded, motion passed.

voting yes: 4 voting no: 0 absent: Wilson, Caywood, Eaton, Atkins

New Business

George Musolff asked the Board if he could include "a minimum of 4 inch asphaltic or concrete surfacing" to the requested amendment language. After a brief discussion it was agreed to be included.

Jon Good asked to be informed when the Commission will address the Urban Chicken issue.

Meeting adjourned 8:09 p.m.

**REGULAR MEETING - STURGIS CITY COMMISSION
WEDNESDAY, JULY 13, 2011
WIESLOCH RAUM – CITY HALL**

Mayor Fisher called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was said by all present.

A moment of silence was held in lieu of an Invocation.

Commissioners present: Smith, Sisson, Stephens, Taulbee, Littman, Hile, Gay, Vice-Mayor Malone, Mayor Fisher

Commissioners absent: None

Also present: City Manager, Assistant to the City Manager, City Controller, Deputy Police Chief, DPS Supervisor, City Engineer, City Clerk

John Mikulenas, Planning Board Vice-Chairman, provided details of the recent activities of the board.

Moved by Comm. Littman and seconded by Comm. Malone to approve the agenda as presented with the elimination of items 5B and 10D.

Voting yea: Nine

Voting nay: None

MOTION CARRIED

Moved by Comm. Littman and seconded by Comm. Malone to approve the Consent Agenda of July 13, 2011 as presented.

A. Action of Minutes of Previous Meetings

1. APPROVAL of the minutes from the June 22, 2011 regular meeting as presented.

B. Pay Bills

AUTHORIZE the payment of the City bills in the amount of \$1,358,229.24, as presented.

Voting yea: Nine

Voting nay: None

MOTION CARRIED

Assistant to the City Manager Andrew Kuk provided a summary of the second reading of the amendment to repeal the parking ordinance on Madison and Myrtle.

Moved by Comm. Taulbee and seconded by Comm. Littman to consider this the second reading and approval of an amendment to the City Code of Ordinances, Chapter 58, Article I, Section 58-7 pertaining to stopping, standing or parking vehicles to receive or discharge passengers on designated streets to be effective August 8th, 2011.

Voting yea: Nine

Voting nay: None

MOTION CARRIED

AMENDMENT TO PART II – CHAPTER 58
TRAFFIC AND VEHICLES OF THE ORDINANCES OF THE CITY OF STURGIS

An ordinance to repeal Part II – Chapter 58 – Article I – Section 58-7 – Stopping, standing or parking vehicles to receive or discharge passengers on designated streets – of the Ordinances of the City of Sturgis.

WHEREAS, the City Commission has determined that it is in the best interest of the residents of the City to repeal Part II – Chapter 58 – Article I – Section 58-7 and to regulate the stopping, standing or parking vehicles to receive or discharge passengers on designated streets with the enforcement of appropriate traffic control orders;

NOW, THEREFORE, the City of Sturgis, St. Joseph County, Michigan, ordains:

Part II – Chapter 58 – Article I – Section 58-7 – Stopping, standing or parking vehicles to receive or discharge passengers on designated street is hereby repealed in its entirety effective as of August 8th, 2011.

~~Sec. 58-7. Stopping, standing or parking vehicles to receive or discharge passengers on designated streets.~~

~~(a) No person shall stop, stand or park a motor vehicle on any of the following public streets or abutting private property:~~

~~(1) Madison Avenue east of Clinton Avenue;~~

~~(2) Myrtle Avenue east of Parkside Drive;~~

~~(3) The west side of Clinton Avenue.~~

~~(b) A person who violates this section is responsible for a civil infraction.~~

~~(c) A violation of this section shall result in a civil fine in the amount of \$50.00 for the first offense, \$100.00 for the second offense occurring within a calendar year and the sum of \$200.00 for any successive offenses which occur within a calendar year.~~

City Manager Michael Hughes provided details on the proposed 2011-12 fiscal year budget which must be adopted by August 20th.

Moved by Comm. Smith and seconded by Comm. Stephens to set a public hearing for consideration of the City's 2011-2012 budget at 7:30 p.m. on August 10th, 2011 at City Hall, 130 N. Nottawa.

Voting yea: Nine

Voting nay: None

MOTION CARRIED

Buildings Supervisor George Musolff explained that the issue of front yard parking was referred to the Planning Board earlier this year. Research was done and the proposed language changes this standard to allow parking on the lesser of 35% of the front yard or 26 feet and requires that the parking area be a concrete or asphalt surface.

Moved by Comm. Stephens and seconded by Comm. Smith to consider this the introduction and first reading of an amendment to Appendix A – Zoning – Article IX of the Ordinances of the City of Sturgis, Section 1.0901 (L) pertaining to general parking requirements.

Voting yea: Nine

Voting nay: None

MOTION CARRIED

Buildings Supervisor George Musolff explained that late last year City staff received a request to place the topic of urban chickens on the agenda for the Planning Board. At the January 18, 2011 Planning Board meeting, the item was addressed and Nicholas Franks presented a proposal to allow chickens to be kept in the City of Sturgis.

John Mikulenas, Planning Board member, provided information done by Planning Board's committee related to urban chicken ordinances. He reviewed the proposed ordinance language.

Discussion followed including the potential order, the form of the chicken holding structure, the ability of rental units, the cost of the permit, revocation procedures, history, other communities.

Moved by Comm. Sisson to direct City staff to draft an ordinance related to the keeping of chickens within City limits.

THE MOTION IS DEFEATED DUE TO THE LACK OF A SECOND

DDA Director Kim Musolff explained that as part of the US-12 Streetscape project, in 2006 the Sturgis Downtown Development Authority (DDA) took out a \$278,000.00 loan from Century Bank & Trust for their portion of the project. Recently, the DDA researched a better financing rate and is proposing to refinance their loan at 3.29% for 15 years.

Moved by Comm. Stephens and seconded by Comm. Taulbee to authorize the Downtown Development Authority to borrow \$180,000.00 from Farmer's State Bank as presented.

Voting yea: Nine

Voting nay: None

MOTION CARRIED

EDC Consultant Calli Berg explained that recently the MEDC proposed expanding the fund by altering the guidelines so that it could serve all of St. Joseph County. Under this scenario, the MEDC could gain access to federal funds that require the use of a revolving loan fund and use them for projects throughout the County. As the loans are paid back to the Revolving Loan Fund, the City would benefit as the Fund would be reseeded, grow, and allow for the EDC to then complete larger projects in the future. Discussion followed.

Moved by Comm. Smith and seconded by Comm. Gay to approve the Revolving Loan Fund Guidelines as presented.

Voting yea: Nine

Voting nay: None

MOTION CARRIED

DPS Supervisor Rick Miller explained that at the June 22nd City Commission meeting, City staff presented information regarding the purchase of materials and equipment for Variable Frequency Drives (VFDs) for two of the City's water well pumps (Oaklawn #5 and Thurston Woods #7). The Commission approved total costs for this equipment in the amount of \$31,983.77. At that meeting, City staff informed the Commission that it would be presenting bids for installation, programming, and testing of the VFD drives at this meeting. Bid packets were sent to a number of contractors and only two bidders responded.

Moved by Comm. Stephens and seconded by Comm. Gay to approve the bid of Byler Electric for installation of Variable Frequency Drives in the amount of five thousand, eight hundred and thirty dollars (\$5,830.00) as presented.

Voting yea: Nine

Voting nay: None

MOTION CARRIED

DPS Supervisor Rick Miller explained that in 2007, the City of Sturgis received a \$200,000.00 U.S. EPA Brownfields Cleanup Grant to begin remediation of the former Paramount Site. In June of this year bids were requested with the modified specifications, but only one bidder responded. Bailey Sand and Gravel of Jackson, Michigan provided the bid for a total amount of \$120,000.00. Envirologic, the City's environmental consultant on this project, reviewed the bid and submitted a recommendation letter for Bailey Sand and Gravel.

Moved by Comm. Stephens and seconded by Comm. Taulbee to approve the bid of Bailey Sand and Gravel for rehabilitation of the Paramount site in the amount of one hundred and twenty thousand dollars (\$120,000.00) as presented and authorize the City Manager to sign all necessary documents.

Voting yea: Nine

Voting nay: None

MOTION CARRIED

City Manager Michael Hughes explained that City Staff is requesting a traffic control order for the stoplight at the intersection of Centerville and West Street. The order recommends changing the cycle of the light so as to have a yellow blinking light for north/south traffic on Centerville and a red blinking light for east/west traffic on West Street from 10:00 p.m. until 7:00 a.m.

Moved by Comm. Taulbee and seconded by Comm. Malone to approve the traffic control order for the light at Centerville and West Street as presented.

Voting yea: Nine

Voting nay: None

MOTION CARRIED

The meeting was adjourned at 9:56 p.m.

Kenneth D. Rhodes, City of Sturgis Clerk/Treasurer

Proposed City of Sturgis Ordinance - 2011

Proposed language to amend: Chapter 10 – Article 3 – Section: 10-64
Keeping of animals, fowl, etc. restricted.

- (1) Any single family dwelling owner of Sturgis shall obtain a permit from the City prior to acquiring the chickens.

Permits expire and become invalid five (5) years after the date of issuance. A person who wishes to continue keeping chickens shall have obtained a new permit on or before the expiration date of the previous permit. Application for a new permit shall be pursuant to the procedures and requirements that are applicable at the time the person applies for a new permit.

- (2) Notwithstanding the issuance of a permit by the City, private restrictions on the use of property shall remain enforceable and take precedence over a permit. Private restrictions include but are not limited to deed restrictions, condominium master deed restrictions, neighborhood association by-laws, and covenant deeds. A permit issued to a person whose property is subject to private restrictions that prohibit the keeping of chickens is void. The interpretation and enforcement of the private restriction is the sole responsibility of the private parties involved.

- (3) A person who keeps or houses chickens on his or her property shall comply with all of the following requirements:
 - a. Have been issued the permit required under subsection (1) of this section.
 - b. Keep no more than six (6) chickens.
 - c. The principal use of the person's property is for a single family dwelling.
 - d. No person shall keep any rooster or guinea chickens.
 - e. No person shall slaughter any chickens in public view.
 - f. The chickens shall be provided with a covered enclosure and must be kept in the covered enclosure or a fenced enclosure at all times. Fenced enclosures are subject to all provisions of Chapter 1.1106 (Fences)
 - g. A person shall not keep chickens in any location on the property other than in the backyard. For purposes of this section, "backyard" means that portion of a lot enclosed by the property's rear lot line and the side lot lines to the points where the side lot lines intersect with an imaginary line established by the rear of the single-family structure and extending to the side lot lines.
 - h. No covered enclosure or fenced enclosure shall be located closer than ten (10) feet to any property line of an adjacent property.
 - i. All enclosures for the keeping of chickens shall be so constructed or repaired as to prevent rats, mice, or other rodents from being harbored underneath, or within the walls of the enclosure. A covered enclosure or fenced enclosure shall not be located closer than forty (40) feet to any residential dwelling.
 - j. All enclosures for the keeping of chickens shall be so constructed or repaired as to prevent rats, mice, or other rodents from being harbored underneath, within, or within the walls of the enclosure.

- k. All feed and other items associated with the keeping of chickens that are likely to attract or to become infested with or infected by rats, mice or other rodents shall be protected so as to prevent rats, mice, or other rodents from gaining access to or coming into contact with them.
- l. If the above requirements are not complied with, the city may revoke any permit granted under this section and /or initiate prosecution for a civil infraction violation.

City of Ann Arbor

9:42. Keeping of chickens.

(1) Any person who keeps chickens in the City of Ann Arbor shall obtain a permit from the City prior to acquiring the chickens. No permit shall be issued to a person, by the City, and no chickens shall be allowed to be kept unless the owners of all residentially zoned adjacent properties (as defined below in subsection (3)j.) consent in writing to the permit and this consent is presented along with an application for a permit. Written statements waiving the distance requirement in subsection (3) below shall also be submitted at the time of application and become a part of the permit if issued. Application shall be made to the [City Clerk](#) and the fee for the permit shall be as determined by Council resolution. Permits expire and become invalid 5 years after the date of issuance. A person who wishes to continue keeping chickens shall have obtained a new permit on or before the expiration date of the previous permit. Application for a new permit shall be pursuant to the procedures and requirements that are applicable at the time the person applies for a new permit.

(2) Notwithstanding the issuance of a permit by the City, private restrictions on the use of property shall remain enforceable and take precedence over a permit. Private restrictions include but are not limited to deed restrictions, condominium master deed restrictions, neighborhood association by-laws, and covenant deeds. A permit issued to a person whose property is subject to private restrictions that prohibit the keeping of chickens is void. The interpretation and enforcement of the private restriction is the sole responsibility of the private parties involved.

(3) A person who keeps or houses chickens on his or her property shall comply with all of the following requirements:

- a. Have been issued the permit required under subsection (1) of this section.
- b. Keep no more than 4 chickens.
- c. The principal use of the person's property is for a single-family dwelling or two-family dwelling.
- d. No person shall keep any rooster.
- e. No person shall slaughter any chickens.
- f. The chickens shall be provided with a covered enclosure and must be kept in the covered enclosure or a fenced enclosure at all times. Fenced enclosures are subject to all provisions of [Chapter 104 \(Fences\)](#).
- g. A person shall not keep chickens in any location on the property other than in the backyard. For purposes of this section, "backyard" means that portion of a lot enclosed by the property's rear lot line and the side lot lines to the points where the side lot lines intersect with an imaginary line established by the rear of the single-family or two-family structure and extending to the side lot lines.
- h. No covered enclosure or fenced enclosure shall be located closer than 10 feet to any property line of an adjacent property;
- i. All enclosures for the keeping of chickens shall be so constructed or repaired as to prevent rats, mice, or other rodents from being harbored underneath, within, or within the walls of the enclosure. A covered enclosure or fenced enclosure shall not be located closer than 40 feet to any residential structure on an adjacent property provided, however, this requirement can be waived as follows:
 - (i) If the principal use of applicant's property is for a single-family dwelling, to obtain such a waiver the applicant shall present at the time of applying for a permit the written statements of all adjacent landowners that there is no objection to the issuance of the permit.
 - (ii) If the principal use of the applicant's property is for a two-family dwelling, to obtain such a waiver the applicant shall present at the time of applying for a permit the written statements of all adjacent landowners and of the occupants of the other dwelling stating that there is no objection to the issuance

of the permit.

j. For purposes of this section, adjacent property means all parcels of property that the applicant's property comes into contact with at 1 or more points, except for parcels that are legally adjacent to but are in fact separated from the applicant's property by a public or private street.

k. All enclosures for the keeping of chickens shall be so constructed or repaired as to prevent rats, mice, or other rodents from being harbored underneath, within, or within the walls of the enclosure.

l. All feed and other items associated with the keeping of chickens that are likely to attract or to become infested with or infected by rats, mice, or other rodents shall be protected so as to prevent rats, mice, or other rodents from gaining access to or coming into contact with them.

m. If the above requirements are not complied with, the City may revoke any permit granted under this section and/or initiate prosecution for a civil infraction violation.

(4) A person who has been issued a permit shall submit it for examination upon demand by any Police Officer or Code Enforcement Officer. (Ord. No. 08-19, § 2, 6-2-08, eff. 8-7-08)

City of Sturgis, Michigan

Urban Chickens: Other City Ordinances Comparison

July 20, 2021

City Staff has reviewed the ordinances of several cities regarding urban chickens.

Some common topics include:

- Is a permit required and fees associated?
- Number and gender of chickens
- Enclosure information
- Distance from adjoining properties.

Niles- Population 11,211

Sec. 10-2

- A permit is required and a onetime fee is charged estimated by the cost of project.
- Maximum of six (6) hens allowed (Roosters prohibited).
- The animal must be housed at least 100 feet from any neighboring structure or boundary line.
- The animal must be housed at least 100 feet from any public street or alley.

Hillsdale- Population 8,097

Sec. 4-101

- A Permit is required and a onetime fee is charged of \$30.00
- No permit shall be issued to any applicant for the keeping of four or more chickens.
- Where there are other occupied human habitations within a radius of 250 feet unless the consent in writing shall have been obtained of 75 percent of the residents within the 250-foot radius.

Coldwater- Population 12,241

Sec. 18-4

- A permit is required.
- No more than one hen per each ten square feet of enclosures (ten square feet per adult hen and baby chicks), with no more than 12 hens over six months of age.
- No person shall keep a male chicken (rooster).
- All enclosures for the keeping of hens shall be constructed.

Fenton- Population 11,375

Sec. 5-3.

- A permit is required with an annual fee estimated by the cost of project.
- A maximum of three chickens are permitted for personal use only and not for any business or commercial use.
- Roosters are prohibited.
- Chickens shall be provided, and remain within, always, a fully enclosed coop and fenced enclosure, with a maximum area of 300 square feet for both. Minimum size of four-square feet per chicken. Must be fully enclosed, except for the opening leading to additional fenced area (if included).

- The coop may not be located within any side or front yard and may not be any closer than 25 feet from any dwelling on a neighboring property or ten feet from any property line.

Grand Haven- Population 10,994

Sec. 40-304

- A permit is required with a onetime fee is charged of \$35.00.
- The maximum number of chickens permitted per property shall be six (6). Roosters are prohibited.
- The enclosure shall be in the rear yard and at least eight (8) feet from side and rear property lines, and where public sidewalk is present at least ten (10) feet distant from it.
- All areas accessible to the chickens, including the coop and run, shall be contained in a single structure not to exceed sixty (60) square feet in footprint and eight (8) feet in height measured from the grade. The minimum run size per chicken shall be eight (8) square feet. The enclosure must have chicken wire or similar material embedded twelve (12) inches into the ground around the enclosure.

Comstock- Population 15,625

Section 4.11.2

- A permit is required with a onetime fee is charged of \$50.00.
- Up to 6 hens allowed, roosters are prohibited.
- Combined size of the coop and pen: (limit is 90 square feet) Height of the coop and pen: (limit is 7 feet)
- Must attach a sketch or drawing of the coop and pen and describe below all the materials that will be used to construct them.

Ypsilanti- Population 20,828

Chapter 14

- A permit is required with a onetime fee is charged of \$25.00.
- Keep no more than four hens.
- No person shall keep a male chicken (rooster).
- Chicken coops and enclosures shall be at least 20 feet from any residential structure not owned by the permittee unless written permission is granted from the owner of the affected residential structure.

Traverse City- Population 15,570

Chapter 610-01

- A Permit is not required.
- Maximum of 4 hens per parcel; roosters prohibited.
- Enclosures shall be located at least 25 feet from any dwelling on a neighboring parcel.
- Chickens shall be provided, and remain within, a fully enclosed shelter with an optional covered fence enclosure in the rear yard.

NILES CHARTER TOWNSHIP

APPLICATION FOR KEEPING OF CHICKENS IN RESIDENTIAL AREAS

Applicant Name: _____
Street Address: _____
City: _____ **State:** _____ **Zip Code:** _____
Phone Number(s): _____ **E-mail:** _____
Applicant is the: ☐ Owner ☐ Lessee

Property Owner's Name (if different from applicant): _____
Street Address: _____
City: _____ **State:** _____ **Zip Code:** _____
Phone Number(s): _____ **E-mail:** _____
Signature: _____ **Date:** _____

Property Location or Address: _____
Parcel Number: _____
Zoning Designation: _____

Requirements for Keeping of Chickens

(Section 3.27 of the Zoning Ordinance, effective January 6, 2016):

1. Maximum of six (6) hens allowed (Roosters prohibited) in **R-1A, R-1B and R-2 districts**.
2. Chickens shall be provided, and maintained within, a fully enclosed shelter located within the rear yard. Such enclosure shall be located in accord with rear setback standards for the respective districts but shall not be located closer than 25 feet from any side lot line.
3. Chickens shall not be allowed inside a residence, on a porch or in an attached garage.
4. Chickens shall be confined to the coop and the fully enclosed, fenced outdoor area.
5. Coop and outdoor area must be properly maintained and kept clean.
6. Slaughtering chickens outdoors is prohibited.
7. No chickens shall be kept on parcels with more than two (2) dwellings.
8. Sale of poultry products is not allowed in residential districts.
9. At all times proper licensing and permitting shall be maintained. Annual license is required.

I hereby attest that all information on this application is, to the best of my knowledge, true and accurate. I certify that I have familiarized myself with the Keeping of Chickens requirements of the Niles Charter Township Zoning Ordinance as well as the regulations in the Municipal Ordinance (Ordinance #74), and that I will abide by said requirements. Failure to abide can result in revocation of the permit and removal of the animals. I understand that I am responsible for any costs incurred by the Township for removal of the animals.

Signature: _____ **Date:** _____

TO BE COMPLETED BY TOWNSHIP

Date application received: _____ **Staff Initials:** _____
Application approved: ☐ Yes ☐ No **License #** _____ **Expires:** _____
Signature: _____



City of Hillsdale
97 N Broad St
Hillsdale, MI 49242
(517) 437-6441
clerk@cityofhillsdale.org

Animal Keeping Permit

For Office Use Only	
Date Received:	
By:	
Amount Paid/Check #:	

Application Review Fee: \$25.00

Permit Cost: \$5.00

Animal Keeping Location:

Animal/Insect Type:

No. of Animals/Insect:

Owner Name:

Owner Address:

Owner Signature:

Date:

FOR OFFICE USE ONLY

☐ Approved ☐ Denied

Police Chief Signature:

Date:

City Clerk Signature:

Date:



City of Hillsdale
97 N Broad St
Hillsdale, MI 49242
(517) 437-6441
clerk@cityofhillsdale.org

Sec. 4-105. - Permit for bees.

Notwithstanding anything contained in this article to the contrary, no permit shall be issued to any applicant for the keeping of bees or hives of bees where there are other occupied human habitations within a radius of 250 feet, unless the applicant shall have obtained the consent in writing of 90 percent of the residents within the 250-foot radius. The director of public safety may in his sole discretion refuse to approve the issuance of any permit when he deems the safety or health of the residents of the city will or may be endangered; provided, that the consent otherwise required pursuant to the terms of this section shall not apply to bees or hives of bees kept upon any premises located within the city upon the effective date of the ordinance from which this article is derived.

Sec. 4-106. - Permit for cattle, sheep, swine and horses.

Notwithstanding anything contained in this article to the contrary, no permit shall be issued to any applicant for the keeping in the city of cattle, oxen, sheep, goats, hogs, swine, horses, donkeys, or ponies when there are other occupied human residential habitations within a radius of 500 feet, unless the applicant shall have obtained the consent in writing of 75 percent of all the residents within the 500-foot radius. The director of public safety may in his sole discretion refuse to approve the issuance of a permit for the keeping of any of the aforesaid animals when, after proper investigation and report thereon, he determines and finds that the keeping of the cattle, oxen, goats, hogs, swine, sheep, horses, donkeys and ponies in an occupied residential area in the city would be unsanitary or unhygienic and/or for any reason unsafe or dangerous to the health, safety, or welfare of the residents of the city; provided, that the consent otherwise required pursuant to the terms of this section shall not apply to cattle, oxen, goats, hogs, swine, sheep, horses, donkeys and ponies kept upon any premises located within the city upon the effective date of the ordinance from which this article is derived.

Sec. 4-107. - Permit for birds, fowl and rabbits.

Notwithstanding anything contained in this article to the contrary, no permit shall be issued to any applicant for the keeping of four or more rabbits, chickens, geese, ducks, turkeys, pigeons, or guinea hens where there are other occupied human habitations within a radius of 250 feet unless the consent in writing shall have been obtained of 75 percent of the residents within the 250-foot radius. The director of public safety may deny and refuse to approve the issuance of any permit if he determines the sanitary and hygienic condition of the proposed location unsafe or dangerous to the health, safety, or welfare of the residents of the city; provided, however, no permit shall be required for the keeping of four or fewer of the animals or creatures enumerated in this section; provided further, that the consent otherwise required pursuant to the terms of this section shall not apply to the keeping of four or more rabbits, chickens, geese, ducks, turkeys, pigeons or guinea hens kept upon any premises located within the city upon the effective date of the ordinance from which this article is derived.

Sec. 4-108. - Nuisance abatement.

The keeping of any animals, birds, fowl, or insects within the corporate limits of the city without compliance with the provisions of this article shall be and constitutes a nuisance. It shall be the duty of the director of public safety where any such nuisance as defined in this article is maintained or continued to give the owner or occupant of the premises 30 days' notice in writing



CITY OF FENTON

301 South Leroy Street ♦ Fenton, Michigan 48430-2196 ♦ (810) 629-2261 ♦ FAX (810) 629-2004

Permit for the Keeping of Chickens

Date _____

1. Identification

Name of Property Owner _____
Signature _____

2. Property Information

Location of Property Reviewed

Address _____ Fenton MI 48430

Permanent Parcel Number (s) 53-____-____-____

Zoning _____

Submit a copy of plot drawing showing the property lines, house, location of the coop, any associated fencing, and all dimensions and the setbacks from the property lines.

3. Permit Request

To keep chickens in the City of Fenton, the following conditions must be met and maintained (please initial next to each condition to indicate understanding and acceptance):

_____ Chickens can only be kept in a detached single-family structure in a Single-Family Residential District;

_____ A maximum of three (3) chickens are permitted for personal use only and not for any business or commercial use;

_____ Roosters are prohibited;

_____ Slaughtering is prohibited;



City of Fenton ♦ Permit for the Keeping of Chickens

BACKYARD CHICKEN PERMIT APPLICATION

Community Development Department, City of Grand Haven

519 Washington Avenue, Grand Haven, MI 49417

Phone: (616) 935-3276 Website: www.grandhaven.org

1. Project Information

Address/location of property: _____

Parcel Number: _____ Zoning District: _____

2. Applicant

Name: _____

Address: _____

Phone #: _____

Email: _____

3. Property Owner

Name: _____

Address: _____

Phone #: _____

Email: _____

4. Required Details on Scaled Drawing *(See attached Zoning Ordinance Sec. 40-304.B for specific regulations)*

- | | |
|--|---|
| ▪ Location of all structures on property | ▪ Enclosure building materials |
| ▪ Location of chicken enclosure | ▪ Setbacks from property lines to enclosure |
| ▪ Size and height of enclosure | ▪ Predator barrier details |

5. Proposed Number of Chickens: _____

6. Authorization from Property Owner *(if applicant is not property owner; see page 3 of application)*

7. Required Fee: \$35.00

By Signing below, the applicant agrees to perform the described work in accordance with all applicable sections of the City of Grand Haven Code of Ordinances. Signer will insure that all inspection requests are made a minimum of 24 hours prior to the requested time.

Signature of Applicant: _____ Date: _____

Print Name: _____

Office Use Only

Permit #: _____ Date Received: _____ Fee: _____

Date of Approval: _____ Expiration Date: _____ Approved by: _____



CONSENT OF PROPERTY OWNER
(required if applicant is not the property owner)

Backyard Chicken Permit Application

I, _____, OF THE STATE OF _____ AND
COUNTY OF _____ STATE THE FOLLOWING:

1. That I am the owner of real estate located at _____;
2. That I have read and examined the Backyard Chicken Permit Application made to the City of Grand Haven by _____;
3. That I have no objections to, and consent to the request(s) described in the Application made to the City of Grand Haven.

Signature of Owner _____ Date _____

Print name _____



Excerpt from City of Grand Haven Zoning Ordinance Sec. 40-304:

- B. Backyard chickens.** The intent of these regulations is to allow the raising of backyard chickens in single-family neighborhoods while protecting the urban character of the community. The keeping of backyard chickens is distinct from consideration of keeping other types of animals because chickens do not graze and require a small, contained area that is in keeping with the lot sizes in the City of Grand Haven.

No person shall keep chickens unless they obtain a backyard chicken permit and comply with the following conditions:

1. The keeping of chickens is permitted only on lots where the principal use is a single-family dwelling.
2. Chickens are prohibited on property located within the Sensitive Areas Overlay district.
3. The maximum number of chickens permitted per property shall be six (6). Roosters are prohibited.
4. Chickens must be maintained in a fully enclosed, roofed structure at all times.
5. The enclosure must be constructed of permanent residential building materials suited for the purpose intended, and in a manner which serves to enhance the aesthetic appearance of the neighborhood or surrounding area.
6. All areas accessible to the chickens, including the coop and run, shall be contained in a single structure not to exceed sixty (60) square feet in footprint and eight (8) feet in height measured from the grade. The minimum run size per chicken shall be eight (8) square feet.
7. The enclosure must have chicken wire or similar material embedded twelve (12) inches into the ground around the enclosure to deter predators from digging under the enclosure wall.
8. The enclosure shall be located in the rear yard and at least eight (8) feet from side and rear property lines, and where public sidewalk is present at least ten (10) feet distant from it.
9. The enclosure must be maintained in a clean and orderly fashion.
10. Chicken feed must be kept in a vermin-proof sealed container.
11. Slaughtering of chickens is not permitted.
12. The applicant shall pay the fee required by the fee resolution periodically adopted by the city council.
13. Applications for backyard chicken permits shall be submitted to, and permits shall be issued by, the planning and community development department.
14. An initial backyard chicken permit shall be valid indefinitely or until the property is sold or transferred to another owner, unless suspended or revoked.
15. Upon sale or transfer, the chickens and enclosure must be removed from the premises within sixty (60) days after the expiration of the permit.
16. Applications for a backyard chicken permit, suspensions, and revocations shall be handled in the manner provided in chapter 21 licenses.





CHARTER TOWNSHIP OF COMSTOCK
PLANNING & ZONING APPLICATION
KEEPING OF CHICKENS ON A RESIDENTIAL LOT

6138 King Highway, Kalamazoo MI 49048
PO Box 449, Comstock MI 49041-0449
Phone: 269-381-2360 Fax: 269-381-4328

PLEASE PRINT

APPLICANT:

Name _____

Address _____

Phone _____

Email _____

Is the property owned or leased/rented*? _____

** If leased/rented, written permission from the property owner must be submitted.*

COMPLETE ALL ITEMS FOLLOWING:

Informational Item	Response
Number of hens that will be kept at the above location: <i>(up to 6 hens allowed, roosters are prohibited)</i>	
Combined size of the coop and pen: <i>(limit is 90 square feet)</i>	
Height of the coop and pen: <i>(limit is 7 feet)</i>	
During daylight hours, chickens will roam in rear yard area outside of the coop/pen: _____ Indicate *Yes/No	

**If yes, chickens must be supervised and the area where they will roam must be enclosed by a minimum 4-foot high fence.*

ATTACH a sketch or drawing of the coop and pen and **DESCRIBE** below all the materials that will be used to construct them:

DESCRIBE how and where feed and other items associated with the chickens will be stored to prevent rats, mice or other rodents from gaining access:

ATTACH a site sketch and photographs or other information showing the location of the coop, pen, storage areas for feed and outdoor roaming area. The site sketch should include at least the following information:

- Property Lines and Dimensions
- Building Locations
- Coop and Pen location and setback distance from all property lines
- Setback distance from homes on adjacent properties
- Location, type and height of existing and proposed fences
- Areas where chickens will be allowed to roam outside the coop/pen, if applicable
- Storage area and method of handling feed or other items
- Storage area and method of handling manure/waste

INCLUDE the \$50 permit application fee.

ACKNOWLEDGE AND SIGN

I (we), the undersigned, acknowledge that I (we) am aware of the requirements for approval of a permit to keep chickens and all regulations and obligations thereto will be fulfilled as required by Ordinance or the permit will be revoked by the Township and all chickens will have to be removed from the property within 72 hours of notice being provided by the Township of an ordinance violation or I (we) will be issued a citation and fine for a municipal civil infraction and be subject to further legal action by the Township.

I(we) have reviewed and understand Section 4.11.1 of the Comstock Township Zoning Ordinance which addresses the keeping of chickens. I (we) understand that I (we) must call for an inspection of the coop and pen within 10 days of receiving the permit.

Applicant's Signature

Date

Print Name

Property Owner's Signature (if different than applicant)

Date

Print Name

*** * APPLICANT MUST ATTACH ALL REQUIRED DOCUMENTS
AND SUBMIT PERMIT FEE * ***

TOWNSHIP USE ONLY	Date Received: _____	Permit Number: _____
Planning & Zoning Administrator Action: <input type="checkbox"/> Approved. <input type="checkbox"/> Approved with Conditions. <input type="checkbox"/> Denied.		Ordinance Enforcement Officer Action: <input type="checkbox"/> Reviewed – no violations at site presently or in six months prior to date of review. <input type="checkbox"/> Denied – violations of Township Ordinances at the property presently or in last six months.
Conditions: 		
Comments or Reason for Denial: 		
Permit Issued: _____ yes _____ no Zoning Official: _____ Date: _____ Ordinance Officer: _____ Date: _____ Inspected: By: _____ Date: _____		
*Application will not be reviewed without payment of required fee: Required Fee: \$50.00	Check No. _____ Receipt # _____ Initials: _____	



BUILDING & ORDINANCE DEPARTMENT

One South Huron + Ypsilanti, MI 48197

Phone: (734) 482-1025 + Fax: (734) 483-7444

www.cityofypsilanti.com

Chicken Permit Application

Fee: \$25.00

Please print or type

Applicant Information:

Name:		Driver's License #:	
Address of location that chickens will be housed:	Apt. # (if applicable)	Phone #:	
Number of chickens to be kept (Maximum 4 hens – Roosters are not permitted):			

Property Owner Information: (if property is not owner occupied)

Name:		Phone #:	
Address:	City:	State:	Zip:

Permits are valid for two years from the date of issue.

Permits are non-transferable and may not be sold or assigned.

If the requirements of Chapter 14 of the Ypsilanti Code of Ordinances are not complied with, the City may revoke any permit granted and/or initiate prosecution for a civil infraction violation. A person who has been issued a permit shall submit it for examination upon demand by any city official or police officer. Fenced enclosures are subject to Section 122-714 of the Ypsilanti Code of Ordinances. Notwithstanding the issuance of a permit by the City, private restrictions on the use of property shall remain enforceable and take precedence over a permit. Private restrictions include but are not limited to deed restrictions, condominium master deed restrictions, neighborhood association by-laws, and covenant deeds. A permit issued to a person whose property is subject to private restrictions that prohibit the keeping of chickens is void. The interpretation and enforcement of the private restriction is the sole responsibility of the private parties involved.

I understand the above restrictions on the permit and am submitting this application in compliance with Chapter 14 (Animals) of the Code of the City of Ypsilanti.

Applicant Signature

Date

For Office Use Only

Issue date: _____

Expiration date: _____

Approved by: _____

Comments: _____

**City of Sturgis
City Commission
Regular Meeting**

Agenda Item 10C



TO: Andrew Kuk, Interim City Manager
 FROM: Holly Keyser, City Controller
 SUBJECT: 2022-2023 Proposed Budget Amendment
 DATE: March 17, 2023

In accordance with the Uniform Budgeting and Accounting Act, the following governmental funds need to be amended to reflect changes in the expected revenue and operating expenditures anticipated in the 2022-2023 fiscal year, as compared to those originally estimated in the 2022-2023 approved budgets as previously amended.

	Original Budget	Amendment 1 3.22.23	Proposed Budget
Fund -261 Sturges-Young Center for the Arts			
Revenue	566,800	(100,000)	466,800
Expenditures	1,446,700	(200,000)	1,246,700
Contribution from General Fund	352,680		352,680
Contribution from Capital Reserve Fund	250,000	-	250,000
Change in Fund Balance	(277,220)	100,000	(177,220)
Beginning Fund Balance	224,525	(52,695)	224,525
Projected Ending Fund Balance	(52,695)	47,305	47,305

The Sturges-Young Center for the Arts Fund revenue from contributions and expenditures for capital outlay are decreased to eliminate the deficit fund balance budget. The results of the prior year resulted in a smaller beginning fund balance which has caused the deficit budget.